

**TOWN OF ARUNDEL  
BOARD OF SELECTMEN**

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Monday, July 13, 2015

Mildred L. Day Library

**REGULAR MEETING – 7:00 PM**

Present: Selectmen Dan Dubois, Velma Jones Hayes, Phil Labbe, Tom Danylik and Jason Nedeau; Keith Trefethen, Town Manager.

Attending: Roger Taschereau, David Lane, Shelly Wigglesworth

**I. Call to Order**

Chairman Nedeau called the meeting to order at 7:03 p.m. at the Mildred L. Day School Library and began with the Pledge of Allegiance.

**II. Agenda**

Dan Dubois requested some discussion on the Weight Limitation Signs on Curtis Road.

***Motion was made by Dubois and seconded by Labbe to approve the agenda as amended.*** Motion carried with all in favor.

**III. Public Forum**

Roger gave a quick review of the Weight Signs on Curtis Road-Arundel/Perkins Lane-Kennebunk. All signs have been removed. Roger discusses with the BOS the Hill Road Intersection project-Culvert Replacements and the fact that Route 111 will not be closed during this project by the State.

**IV. Approve Minutes of June 22, 2015**

Motion Dubois second Danylik “table until next scheduled meeting” passed 5-0

**V. Committee and Board Reports**

a) **Planning Board Meeting – July 23<sup>rd</sup> at 7 pm at MLD School Library**

**VI. Manager’s Report**

**A. Dine & Discuss**

The Manager reported that the Dine & Discuss meeting with the elected officials of RSU 21 Boards of Selectmen of Arundel-Kennebunk-Kennebunkport is scheduled for September 17, 2015 @ 6PM.

**B. Municipal Broadband Summit**

The Manager provided some information with regard to his attendance to the Summit meeting and how this new technology may be of importance to the residents of town and businesses now and in the future. As more information is available the Manager will provide to the BOS.

**C. Meeting with COMSTAR**

Manager provided information with regard to his meeting with COMSTAR and the procedures in place to collect funds. The Board was aware of most of these processes and wanted to make sure that steps are in place through the Fire Department that a process is in place procedurally to collect this debt after COMSTAR and collections have attempted. Costs for some services were discussed and the follow action took place. ***MOTION Dubois second Jones Hayes “to***

***instruct the Town Manager to cease collection of non-transport services offered by the Ambulance Service” passed 5-0.***

**VII. Old Business:**

**A. Review of Town owned Property**

The Board reviewed the list of properties and identified ones they wish to see on a list. A list will be developed by the Town Manager along with a Bid Advertisement for review, comment and approval at the Board’s next meeting.

**B. Review of Jack’s List**

The Board wishes for the list of tasks to be provided into an excel format and provided to them with a status of the items on the list. The BOS intent is to review a few items each meeting to determine existing status or if the item needs to remain on the list.

**C. Law Enforcement Services Contract**

Board reviewed the contract and had question on some typos that need changing and who insures the Patrol Car. ***MOTION Jones Hayes second Dubois “approve the Town Manager to sign the contract on behalf of the town provided that the above questions are answered and the County understands the towns \$90,000 limits for services in FY 15/16” passed 5-0.***

**VIII. New Business**

**A. Annual Appointments**

***MOTION Dubois second Labbe “approve John Bell and Michelle Moore-Allen to the Budget Board for one year terms” passed 5-0.***

***MOTION Jones Hayes second Danylik “approve Tom McGinn and Robert Coon to 3 year terms and Martin Cain III and John DerKindren to one year terms on the Planning Board” Passed 5-0.***

**B. RFP/Engineering Duck Brook Culvert**

BOS reviewed the Proposals received; there were four in total ranging in cost from \$13,000 to \$5,500. ***MOTION Dubois second Jones Hayes “award to the work to Berry, Huff, McDonald & Milligan, Inc of Gorham Maine with a proposal cost of \$5,500, passed 4-0-1 (abstention by Selectmen Nedeau as he presently has a working relationship with this firm)***

**C. Request for the Relocation of Mountain Road**

Town Manager had a verbal request to determine if the town has any interest in relocating the Mountain Road in and around the Oliver Farm. At this time the BOS have no interest in entertaining this request.

**D. Review and Sign Accounts Payable Warrant**

***MOTION Jones Hayes second Dubois “approve & sign payables warrant as presented and reviewed” passed 5-0.***

Motion to adjourn was made by Labbe and seconded by Jones Hayes at 8:27 pm. Motion carried with all in favor.

Respectfully submitted,

Keith M. Trefethen, Town Manager