

**TOWN OF ARUNDEL  
BOARD OF SELECTMEN**

---

Monday, July 27, 2015

Mildred L. Day Library

**Public Hearing – 7 pm: Special Amusement Permit for the Fraternal Order of Eagles 4030**

Members present: Selectmen Velma Jones Hayes, Dan Dubois, Phil Labbe, Tom Danylik, and Jason Nedeau; Town Manager Keith Trefethen and Simone Boissonneault, Town Clerk.

Attending: Jack Reetz, Shelly Wigglesworth, Todd Toussaint.

Chairman Nedeau called the Public Hearing to order at 7:00 pm and opened the floor for comments or questions from the Board and members of the public. Danylik asked if the music would bother any nearby residences. Mr. Toussaint, Trustee for the FOE Club, stated that they own the home next door and have informed the renters. Hearing no other comments or questions, the Chairman declared the Public Hearing closed at 7:03 pm.

**REGULAR MEETING – 7:03 PM**

**I. Call to Order**

Chairman Nedeau called the meeting to order at 7:03 p.m. at the Mildred L. Day School Library and began with the Pledge of Allegiance.

**II. Agenda**

The Manager suggested moving New Business A. Special Amusement Permit forward on the agenda.

**Motion was made by Dubois and seconded by Jones Hayes to approve the agenda as amended.**

**Motion carried with all in favor.**

**III. Public Forum –**

Jack Reetz informed the Board that Mary Beth Luce, one of Arundel's three RSU Directors, has been elected as Vice-Chair of this year's RSU Board. Maureen King is the Chair.

**IV. Approve minutes of June 22, 2015 and July 13, 2015 Selectmen's meetings**

**June 22, 2015 - Motion made by Dubois seconded by Danylik to approve the minutes of June 22, 2015 and as written. Motion passed 4-0 Velma Jones Hayes abstained.**

**July 13, 2015 – Motion made by Danylik seconded by Jones Hayes to approve the minutes of July 13, 2015 as written. Motion passed 5-0**

**V. Committee and Board Reports**

**a) Planning Board Meeting – July 30 at 7 pm at MLD School Library**

Dubois reported that the last meeting was postponed due to lack of quorum and will be held this Thursday, July 30<sup>th</sup>.

**VIII. New Business -- A. Special Amusement Permit**

**Motion made by Dubois seconded by Labbe to approve and sign Special Amusement Permit for Fraternal Order of Eagles #4030 expiring May 05/12/2016 in conjunction with State of Maine Liquor License #3020. Motion passed 5-0**

## VI. Manager's Report

### A. Mildred L. Day School Deed

The RSU Attorneys and the Town Attorney are working on finalizing the Deed for the MLDay School including language that will clearly define and establish the Town's right-of-way to the ball fields and allow use of the parking area as well as septic repair and maintenance issues. A clean document should be available for the next Board meeting. The RSU would like to conclude these issues in order to seek bonds for the renovation project.

### B. CMP TIF

The Manager's Memo dated 7/22 describes the CMP TIF captured value issues to date. The AFR Chief has been asked to work with the department members to review equipment needs and develop the RFPs.

## VII. Old Business:

### A. Review Town Owned Property Bid Document

The list of five various parcels was reviewed by the Board. The Manager stated that there is actually no real "property" in the Riverwynde Dr parcels as this is all marsh. The Portland Road parcel was discussed regarding potential value and it was agreed that the Board could reject any or all bids. The Notice of Sale, Bid Response Form and Agreement for Purchase and Sale prepared by the Town Manager were reviewed by the Board. The Board approved moving forward with the bid process.

### B. Review Jack's List

Interim Town Manager Jack Turcotte's list of projects/issues was reviewed.

Kate's Butter third party engineering review billing from Oak Point Associates was discussed. Kate's Butter has covered the cost of review by LL Engineering. **Motion was made by Dubois and seconded by Jones Hayes to authorize the Town Manager to cover the cost of the Oak Point Associates invoice from town funds and not to pursue collection. Motion passed 5-0.** Dubois stressed that in future a single person or point of contact should be established.

Other items on the list were reviewed and discussed with no action taken.

The Ford Motor rebate for \$3,200 has been filed for the ambulance.

**Other:** The Manager listed other items that he would like to review:

- Possibility of salaried employees in some departments
- Use of Purchase Orders
- Website policy to cover posting of items/use by groups/etc.
- Review condition of the existing town hall regarding needed inside and outside repairs.

Tom Danylik suggested that the Board needs to set goals.

The Manager also reported that the Biddeford Free Clinic thanked the Town for funding the clinic in the past but will now be closing due to changes in insurance coverage for low income.

## VIII. New Business

### A. Special Amusement Permit – FOE #4030 – See above

**B. Review & sign Accounts Payables Warrants**

Following review, motion was made by Dubois and seconded by Jones Hayes k to approve and sign Accounts Payable Warrant #2015- 56 and #2016-4. Motion passed 5-0.

**IX. Executive Session MRS 405 (6)(A) Discussion of the expansion of duties for the position of Fire Chief.**

**Motion made by Labbe seconded by Jones Hayes to go into executive session at 8:24 pm per MRS 405 (6)(A). Motion passed 5-0**

**Motion made by Jones Hayes seconded by Dubois to come out of executive session at 8:45 pm. Motion passed 5-0. No action taken or decisions rendered.**

**X. Other Business and Adjournment**

**Motion to adjourn was made by Jones Hayes and seconded by Dubois at 8:46 pm. Motion passed 5-0.**

Respectfully submitted,

Simone Boissonneault  
Town Clerk