

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday, December 14, 2015
Mildred L. Day School Library

Members present: Selectmen Jason Nedeau, Tom Danylik, Velma Jones Hayes, Dan Dubois, and Phil Labbe; Town Manager Keith Trefethen, Simone Boissonneault, Town Clerk.

Attending: Don Dewitt, Jack Reetz, Sam Hull, Matt Tenello, Cynthia Hopkins, Reports Duke Harrington and Shelley Wigglesworth.

I. Call to Order

Chairman Jason Nedeau called the meeting to order at 7:00 p.m. at the Mildred L. Day School Library and began with the Pledge of Allegiance.

II. Agenda

Motion was made by Hayes seconded by Dubois to approve the agenda with the addition of:

Committee & Board Reports:

- A. RSU 21 Board of Directors Meeting – Dan Dubois
- B. RSU 21 Finance Committee report – Velma Jones Hayes

Motion to amend the Agenda carried 5-0.

III. Public Forum

Jack Reetz requested that the Board consider the possible application of high speed internet for Arundel. He and Sam Hull have met with Charles Lawton and EDC members in Sanford who are heading this up. He noted that there is potential opportunity to promote high speed connectivity in Arundel that would have multiple benefits. He believes the first step would require a consultant to provide guidance. He stated the RSU has the high school, middle school and all 4 elementary schools connected on fiber optic lines. Wireless connection may be possible as well. He would like the Board to consider meeting with the Consultant in January or February. Sam Hull stated that there will be a need for businesses currently and in the future. Seed money may be needed and suggested that possibly TIF funds could be used.

IV. Approve minutes of November 23, 2015

Motion was made by Dubois and seconded by Danylik to approve the minutes of November 23, 2015 as written. Motion passed 5-0.

V. Committee and Board Reports –

- A. RSU #21 Directors Meeting – Dan Dubois reported on the Dec. 7th meeting. Items discussed included the Labor contract; RSU Land agreement for MLD; report on High School Building; establish 5 year goals; enrollments; COPsync911 program; Dine & Discuss.
- B. RSU #21 Finance Committee Meeting – Velma Jones Hayes reported bond funds are in Camden National Bank. Withdrawals must be approved by 3 persons and limited to 2 withdrawals a month. An estimated construction debt schedule should be available for each of the three towns at the next meeting.

VI. Manager's Report

A. Tour de Cure Request

The Manager informed the Board of the American Diabetes Association request for permission to mark their Bike Route for their event scheduled Sunday, June 12, 2016. Motion was made by Dubois seconded by Danylik to approve the Tour de Cure request. Motion carried 5-0

B. Bike MS Great Maine Getaway

The MS Association is requesting permission to utilize Arundel roads for their event scheduled for August 13 & 14, 2016. Motion was made by Hayes and seconded by Dubois to authorize the Town Manager to sign the permission letter for the Bike MS Great Maine Getaway two day event. Motion carried 5-0.

C. Status of Landfill Monitoring

The Manager reported that four of the wells around the former landfill are no longer needed and have been capped. The well abandonment was a task specified in the DEP approved September 2015 Environmental Monitoring Plan for the landfill.

D. Dine & Discuss

The next meeting is scheduled for January 7, 2016 from 6 to 7:30 pm at the Kennebunk Middle School. A brief overview of capital projects and expenditures will be presented by each Town Manger. School projections of TAMS and TA students and strategies to encourage students to attend RSU #21 schools will be discussed along with cost savings.

VII. Old Business

A. Signing of Extended Sick Leave Policy

The policy was adopted at the September 23, 2013 Board of Selectmen's meeting, however, no signed copy was found on file. An original copy was signed by the Board.

VIII. New Business

A. Expansion of ZBA Application Fees

The current administrative fee schedule for the Zoning Board of Appeals was discussed. Increases in advertising and notifications costs have increased and are frequently not fully covered by the application fee. Tom Danylik suggested checking neighboring fees /rates. A public hearing is required prior to adopting changes.

B. Acceptance of Land Purchase Installment Contract

Following review of the contract, motion was made by Dubois and seconded by Hayes to enter into and sign a Land Purchase Installment Contract with Roger & Sophia Wormwood for Map 4 Lot 36-L08. Motion carried 5-0

C. Request for Abatement Map 26 Lot 7

Following review, motion was made by Dubois and seconded by Danylik to approve the following abatements for Herbert Fremin, Map 26 Lot 7 as recommended by the Assessor, Beth Newcombe for land lock status, which resulted in a decrease in assessed value of 51,000.

| | | | |
|------|-------------------|----------|---------------------|
| 2015 | (51,000 x .01450) | \$739.50 | |
| 2014 | (51,000 x .01450) | \$739.50 | Motion carried 5-0. |

D. DS 200 Voting Machine Renewal Contract Authorization

The renewal contract for the DS200 voting machines through the Secretary of State's Office covers both the State supplied machine as well as the additional machine at the cost of \$685/per year. Motion was made by Hayes and seconded by Dubois to authorize the Town Manager to sign the 2015 Agreement Governing the Use of Voting Equipment on behalf of the Board of Selectmen. Motion carried 5-0.

E. 1st Draft of FY 16/17 Budget request

The Manager provided copies of the initial draft of the 2016-2017 FY budget along with expenses to November. Some areas of savings or changes were noted. The Manager is obtaining estimated costs for a second contract deputy as well as investigating options with Kennebunk and Kennebunkport Police Departments. It was agreed to review the budget more thoroughly at the next Board meeting on Dec. 28.

F. Review and sign Payables Warrant

Following review, motion was made by Dubois and seconded by Hayes to approve and sign the Payables Warrant 2016-23. Motion carried 5-0

IX. Executive Session – 1MRS Section 405(6)(C) discussions with Property Owner representative on possible land acquisition for Town Hall location.

Motion made by Dubois and seconded by Hayes to go into executive session per 1MRS Section 405(6)(C) discussions with Property Owner representative on possible land acquisition for Town Hall location. Motion carried 5-0

Motion made by Hayes and seconded by Labbe to come out of executive session at 9:20 pm.

X. Other Business and Adjournment**A. Status of Meeting for December 28, 2015**

The Board agreed to meet on December 28th and to begin review of 1st draft of the FY 17 Budget.

Motion duly made and seconded to adjourn at 9:22 pm.

Respectfully submitted,

Simone Boissonneault
Town Clerk