

Town of Arundel
Budget Board
Minutes
Wednesday 27 January, 2016
Mildred L. Day School Library
600 Limerick Road

Members in Attendance: Shawn Hayes, Michelle Moore, Jack Reetz, John Bell
Other Attendees: Keith Trefethen, Town Manager

I. Call to Order: Chair Hayes called the meeting to order at 7:07 pm.

II. Approval of Agenda: Mr. Bell moved to approve the agenda. Mr. Reetz seconded and the motion passed unanimously.

III. Organizational Meeting Election of Officers (Chairman, Vice-Chairman, Secretary)

A. Election of Chair: Mr. Hayes asked for nominations for Chair of the Budget Board. Mr. Bell nominated Mr. Hayes. Ms. Moore seconded and Mr. Hayes was elected unanimously.

B. Election of Vice Chair: The Chair asked for nominations for the position of Vice Chair. Mr. Bell nominated Ms. Moore. Mr. Reetz seconded and Ms. Moore was elected unanimously.

C. Election of Secretary: The Chair asked for nominations for the position of Secretary. Ms. Moore nominated Mr. Bell, Mr. Reetz seconded and Mr. Bell was elected unanimously.

IV. Review 1st Draft of 16/17 Municipal Operating Budget: The town manager noted that the draft budget also contained actual expenses for the first six months of FY 15/16 as requested by Board members. He informed the Board that expenses in the draft budget were approximately \$1,500 above the budget for the previous year. He noted that the draft budget did not include any COLA adjustments for payroll, although a 2% adjustment had been made for certain positions whose salaries he considered to be low, and health benefits had been adjusted by 6.2%. Firefighters/EMT per diem costs had been reduced based on actual expenses.

Mr. Trefethen noted that the proposed figure for police patrol services may increase, depending on proposals for service which were not yet finalized from the York County Sheriff and the Towns of Kennebunk and Kennebunkport, and that requests from social service organizations were still being received and were not included in the draft budget. He said he was still working on the Revenue side of the Budget, which probably would be affected by a change in the allowance for homestead exemptions. He also stated that he would like to consider reducing the number of warrant articles for the Town Meeting,

Mr. Reetz raised the question of RSU 21 debt service, which he noted could have a significant effect on the budget under consideration and in future years.

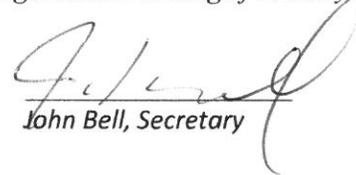
After a brief review of the Capital Reserve accounts, the Town Manager said he would be providing the Board with updated balances for these accounts.

Mr. Reetz stated that there may be some savings available in the Public Works and Recreation Department budgets due to the current low price of fuel.

V. Establishment of Dates for Budget Review: After a brief scheduling discussion, it was agreed to meet again on Tuesday 9th February and Tuesday 23rd February at 7:00 pm. The Town Manager suggested that the next meeting include a review of the Public Works and Transfer Station Budgets followed by a review of the 11-00 series accounts.

VI. Other Business and Adjournment: There being no other business, Mr. Bell moved to adjourn the meeting, seconded by Ms. Moore, and the meeting was adjourned at 7:55 pm.

I hereby certify that the above is a true and accurate record of the Budget Board meeting of January 27th, 2016.


John Bell, Secretary