

Town of Arundel
Budget Board
Draft Minutes
March 5th, 2014 at 7:00 PM
Mildred L. Day School Library
600 Limerick Road

Members in Attendance: Melanie Mitchell, Shawn Hayes, David Gonthier, John Bell
Other Attendees: Velma Jones Hayes, Selectman, Todd Shea, Town Manager, Jenn Dumas, Recreation Department Director, Roger Taschereau, Public Works Director, Terry Merrill, Public Works Foreman, Bruce Mullen, Fire Chief

I. Call to Order: Chair Mitchell called the meeting to order at 7:00 pm.

II. Approval of Agenda: Mr. Hayes moved to add approval of the minutes of 12/4/13 to the agenda. Mr. Gonthier seconded and the motion passed unanimously. Mr. Hayes moved to approve the agenda. Mr. Gonthier seconded and the motion passed unanimously.

III. Approve minutes: Mr. Bell moved to accept the minutes of the meeting of 12/4/13. Mr. Gonthier seconded and the motion passed unanimously. Mr. Gonthier moved to accept the minutes of 2/27/14. Ms. Mitchell seconded and the motion passed unanimously.

IV. New Business:

A. Review recommended FY 14-15 Recreation Budget: There was a lengthy discussion of the Recreation Department Budget with Ms. Dumas, primarily about the expenses associated with new software for the department, Ms. Dumas indicated that she was presently dissatisfied with the software, and was presently trying to work out problems with the software vendor. Mr. Hayes moved to table the Recreation Department Budget until March 19th in the hope that these difficulties could be worked out. Ms. Mitchell seconded and the motion passed 3-1, with Mr. Bell opposed.

B. Review recommended FY 14-15 Public Works Budget: Mr. Taschereau indicated that there had been a slight increase in this year's budget proposal due to a state requirement to paint double lines on all roads which presently had a center line painted. Mr. Shea noted that insurance costs for the department had decreased this year. Mr. Hayes congratulated Mr. Taschereau on the excellent condition of Arundel's roads. Mr. Taschereau stated that there would be some upcoming expenses because of culvert work needed on Downing Road, and also presented the Board with a copy of the FY 14-15 Paving Budget. Mr. Taschereau notified the Board of the need to re-body one of the town trucks. There was a short discussion of expenses involved in constructing five parking places near the Eastern Trail on Limerick Road and maintenance expenses for the Eastern Trail. Mr. Bell moved to approve the Public Works Budget in the amount of \$662,621. Mr. Hayes seconded and the motion passed unanimously.

C. Review recommended FY 14-15 Fire Department Budget: Mr. Mullen notified the Board that most of the increase in the proposed budget was due to salary increases. He also noted that the planned purchase of an infusion pump and a power unit for the Jaws of Life had added to proposed expenses. After a discussion of other equipment maintenance and communication needs, Mr. Hayes moved to approve the Fire Department Budget in the amount of \$244,892. Mr. Bell seconded and the motion passed unanimously with the exception of Mr. Gonthier who abstained due to his status as a Fire Department employee.

D. Review remaining recommended FY 14-15 Budget: After a brief discussion of each of the remaining items in the FY 14-15 Budget, the Board took the following votes:

Board of Selectmen \$12,389: Bell moved, Hayes seconded. Approved unanimously.

Planning Board \$7,735: Bell moved, Hayes seconded. Approved unanimously.

Appeals Board \$666: Bell moved, Hayes seconded. Approved unanimously.

Professional Services \$39,798: Gonthier moved, Hayes seconded. Approved unanimously.

Town Hall Administration \$294,002: Gonthier moved, Hayes seconded. Approved unanimously.

Town Hall \$85,130: Bell moved, Gonthier seconded. Approved unanimously.

Planner/Code Enforcement/Assessor \$218,440: Bell moved, Hayes seconded. Approved unanimously.

Civil Services \$39,750: Hayes moved, Gonthier seconded. Approved unanimously.

Cemeteries \$5,775: Bell moved, Hayes seconded. Approved unanimously.

Miscellaneous \$15,800: Bell moved, Hayes seconded. Approved unanimously.

Eastern Trail \$5,000: Bell moved, Mitchell seconded. Passed 3-1, Hayes opposed.

Eastern Trail Maintenance \$2,250: Mitchell moved, Bell seconded. Passed 3-1, Hayes opposed.

Transfer Station \$80,950: Bell moved, Gonthier seconded, Approved unanimously.

General Assistance \$79,514: Bell moved, Hayes seconded. Approved unanimously.

Reserves & Debt: After a lengthy discussion of an allocation for the Kennebunk Free Library, Mr. Bell voted to table Reserves and Debt until the next Budget Board meeting. Mr. Hayes seconded and the motion passed unanimously.

E. Schedule next meeting: The next meeting was scheduled for March 26th, 2014.

VI. Adjournment: Mr. Bell moved to adjourn the meeting, seconded by Mr. Hayes, and the meeting was adjourned at 9:20 pm.