

Town of Arundel
Joint Meeting of Board of Selectmen and Budget Board
Minutes
29 March 2016
Mildred L. Day School Library
600 Limerick Road

Members in Attendance

Board of Selectmen: Dan Dubois, Velma Jones Hayes, Tom Danylik, Phil Labbe

Budget Board: Shawn Hayes, Jack Reetz, Michelle Moore, John Bell, Paul Raymond

Other Attendees: Keith Trefethen, Town Manager, Tad Redway, Town Planner, Roger Taschereau, Public Works Director, Terry Merrill, Public Works Foreman, Bruce Mullen, Fire Chief, Ann Tardiff, Deputy Clerk, Wendy Lank, Social Services Administrator, Jenn Welch, Recreation Director

I. Call to Order: Chair Hayes called the meeting to order at 7:02 pm.

II. Approval of Agenda: Mr. Dubois moved to approve the agenda. Mr. Raymond seconded and the motion passed unanimously.

III. Approval of Minutes of 15 March 2016: Mr. Reetz moved to approve the minutes of 15 March 2016. Mr. Raymond seconded and the motion passed unanimously, with the exception of Mr. Dubois who abstained because he did not attend that meeting.

IV. Review of Municipal Budget Request: The Town Manager proposed a cost of living adjustment for regular full-time employees of either 1 or 2 percent, which would affect the mil rate by \$0.02 and \$0.04 respectively. After some discussion, during which Mr. Dubois suggested that in future years, wage increases be awarded on an individual basis after review by the Town Manager, Mr. Dubois moved to increase salaries by 2%. Mr. Labbe seconded and the motion passed unanimously.

Mr. Reetz initiated a discussion of using the fund balance to offset increases in the mil rate, and whether this was a financially sound practice. Mr. Dubois commented that any use of the fund balance should require a warrant to be voted on at town meeting, to ensure transparency.

V. Vote on Proposed FY 2016-2017 Budget Accounts: After a discussion of each of the items in the FY 16-17 Budget, the Board took the following votes, with the stipulation that dollar amounts would be subject to wage increases outlined in Paragraph IV, where applicable:

EXPENSES

Account 11 (General Government) \$97,660:

Board of Selectmen: Dubois moved. Hayes seconded. Approved unanimously.

Budget Board: Moore moved. Raymond seconded. Approved unanimously.

Account 12 (Town Hall Administration) \$642,116:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously

Budget Board: Bell moved. Reetz seconded. Approved unanimously

Account 13 (Fire Department) \$566,999:

Board of Selectmen: Danylik moved, Dubois seconded. Approved unanimously.
Budget Board: Moore moved. Raymond seconded. Approved unanimously.

Account 14-01 (Civil Services) & 14-04 (Contingency) \$52,245:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously.
Budget Board: Reetz moved. Bell seconded. Approved unanimously.

Account 15-0 (Public Works) \$681,480:

Board of Selectmen: Dubois moved. Labbe seconded. Approved unanimously.
Budget Board: Moore moved. Raymond seconded. Approved unanimously.

Account 17-01 (Transfer/Recycle) \$107,400:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously.
Budget Board: Bell moved. Reetz seconded. Approved unanimously.

Account 18-01 (General Assistance) \$81,082:

Board of Selectmen: Danylik moved. Dubois seconded. Approved unanimously.
Budget Board: Raymond moved. Moore seconded. Approved unanimously.

Account 19-01 (Recreation) \$218,326:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously.
Budget Board: Reetz moved. Bell seconded. Approved unanimously.

Account 20-01 (Road Construction Capital Reserve) \$450,000:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously.
Budget Board: Raymond moved. Moore seconded. Approved unanimously.

Account 21-01 (Public Works Capital Equipment) \$50,000:

Board of Selectmen: Danylik moved. Dubois seconded. Approved unanimously.
Budget Board: Moore moved. Raymond seconded. Approved unanimously.

Account 23-01 (Fire Department Capital Equipment) \$50,000:

Board of Selectmen: Dubois moved. Labbe seconded. Approved unanimously.
Budget Board: Reetz moved. Bell seconded. Approved unanimously.

Account 19-03 (Recreation Department Bus Reserve) \$6,250:

Board of Selectmen: Dubois moved. Labbe seconded. Approved unanimously.
Budget Board: Raymond moved. Moore seconded. Approved unanimously.

Account 27-01 (Police Patrol Services) \$90,000:

Board of Selectmen: Danylik moved. Dubois seconded. Approved unanimously.
Budget Board: Reetz moved. Bell seconded. Approved unanimously.

Account 27-02 (Police Cruiser) \$33,000:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously.
Budget Board: Moore moved. Raymond seconded. Approved unanimously.

Account 14-03-50-04 (Social Services) \$8,550:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously.
Budget Board: Raymond moved. Moore seconded. Approved unanimously.

Account 14-03-50-21 (Kennebunk Free Library) \$12,000:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously.

Budget Board: Bell moved. Moore seconded. Approved 4-1. Reetz opposed – felt the amount should have been higher.

Account 14-03-50-19/26 (Eastern Trail) \$8,000:

Board of Selectmen: Danylik moved. Dubois seconded. Approved unanimously.

Budget Board: Bell moved. Reetz seconded. Approved unanimously.

Account 14-03-50-22 (KK&A Chamber of Commerce) \$2,500:

Board of Selectmen: Dubois moved. Labbe seconded. Approved unanimously.

Budget Board: Moore moved. Raymond seconded. Approved unanimously.

REVENUE

Accounts 01 02 03 & 04 (Anticipated Revenue) \$1,532,798:

Board of Selectmen: Dubois moved. Danylik seconded. Approved unanimously.

Budget Board: Reetz moved. Bell seconded. Approved unanimously.

Use of Fund Balance:

After a brief discussion, it was agreed to postpone a vote on the Use of Fund Balance.

A short discussion followed regarding Mr. Danylik's suggestion that a less tedious method of approving the budget be investigated.

VI. Establishment of a Date for Public Hearing: It was agreed that the date of the Public Hearing should be set at the next regular meeting which was scheduled for Tuesday 12th April at 7:30 pm.

VI. Other Business and Adjournment: There being no other business, Mr. Bell moved to adjourn the meeting, seconded by Ms. Moore, and the meeting was adjourned at 8:17 pm.

I hereby certify that the above is a true and accurate record of the Joint Meeting of the Board of Selectmen and Budget Board of March 29th, 2016.

John Bell
Secretary, Budget Board