

Withdrawal Committee

Agenda

July 12, 2012

Kennebunk Elementary School – Room A102

6:00 p.m.

Arundel Members: Diane Robbins, Tom Danylik, Jon Renell, Jack Turcotte
RSU Members: Norm Archer, Maureen King, Art LeBlanc, Frank Drigotas, Brad Huot,
Matt Fadiman
Staff: Sara Zito

- I. Review minutes of July 2 meeting (attached)
- II. Negotiations: Financial Considerations
- III. Other Business
- IV. Next Meeting: TBD

Withdrawal Committee
Minutes
July 2, 2012
Kennebunk Elementary School – Room A102
6:00 p.m.

Present:

Arundel Members: Diane Robbins, Tom Danylik, Jon Renell, Jack Turcotte

RSU Members: Maureen King, Frank Drigotas

Staff: Andrew Dolloff

Andrew Dolloff presented the RSU Draft Agreement as prepared by the RSU attorney, and highlighted the differences between the RSU document (attached) and the Arundel document.

There is conceptual agreement around student enrollment and the fact that the law provides for: (1) one year of continued enrollment for Arundel students in grades K-5 in RSU 21 schools at the town's expense, (2) that high school choice will remain in effect for the duration of the contract, and (3) that middle schoolers in Arundel shall not be able to attend MSK unless the parents pay tuition.

Financial considerations remain a point of disagreement, both the amount due and the timeline for payment. Arundel has stated that if they owe the RSU money, they would like the option to pay over eight years, while if the RSU owes them money, they would like it paid immediately. The RSU has stated that the payment schedule should be the same regardless of which entity is paying.

Andrew was asked to provide more detailed history on the fund balance – where that money came from and how it has been accounted for through each budget cycle.

There is also a need to understand how tuitioned students should be accounted for in the state's EPS calculations.

Next Meeting:

July 12, 6:00 p.m.

**Withdrawal Agreement
Between
RSU 21 and The Town of Arundel Withdrawal Committee**

This Agreement dated as of _____, 2012, by and between RSU 21, a Maine regional school unit comprised of the municipalities of Kennebunk, Kennebunkport, and Arundel (hereinafter “RSU 21” or the “District”) and the Town of Arundel Withdrawal Committee, a duly appointed municipal withdrawal committee for the Town of Arundel (hereinafter “Arundel” or the “Town”) organized in accordance with 20-A MRS §1466(4)(A).

1. **Purposes.** The purposes of this Agreement are:

- 1) To provide for the timely and orderly withdrawal of Arundel from RSU 21;
- 2) To provide educational continuity for those students residing in Arundel who wish to continue their education with RSU 21; and
- 3) To allocate RSU 21’s financial and contractual obligations, and its assets, between RSU 21 and the new school administrative unit that includes, or is comprised of, Arundel (hereinafter the “Arundel SAU”), as of the effective date of Arundel’s withdrawal, in a manner that fairly takes into account the continuing educational needs of students, the continuity of educational programs and the goal of avoiding sudden or excessive increases in property taxes. For purposes of this Agreement the term “Arundel SAU” includes any school administrative unit that is comprised solely of Arundel or that includes Arundel as a member during the term of this Agreement.

2. **Withdrawal.** Pursuant to 20-A MRS §1466, the Town shall withdraw from RSU 21 in accordance with the terms of this Agreement as of June 30, 2013 and, thereafter shall no longer be a member of the RSU 21 school administrative unit. As of July 1, 2013 the Town shall become a separate municipal school administrative unit comprised solely of Arundel.

3. **Right to Continued Enrollment.** During the first year after withdrawal (i.e. from July 1, 2013 to June 30, 2014) students residing in Arundel may attend the RSU 21 school they would have attended if Arundel had not withdrawn from RSU 21. The Superintendent of RSU 21 and the Superintendent of the Arundel SAU (hereinafter the “Superintendents”) shall confer with each other and shall develop a list of those K-12 students residing in Arundel who have enrolled in RSU 21 schools. On or before November 15, 2013, the Superintendents shall jointly certify to the Town Clerk of Arundel an initial list of those students who reside in Arundel who have enrolled in RSU 21 schools for the 2013-2014 school year. During the 2013-2014 school year, additional students residing in Arundel may enroll in RSU 21 schools in accordance with 20-A MRS §1466(4)(A)(1). On or before June 30, 2014, the Superintendents shall confer with each other again and shall jointly certify to the Town Clerk of Arundel a final list of those students residing in Arundel who were enrolled in RSU 21 schools at the end of the 2013-2014 school year (hereinafter the “Final List”). Except as provided by a Superintendents’ Agreement or as provided under an agreement regarding special education subject to Paragraph 6 of this Agreement, commencing with the 2014-2015 school year, all grade K-5 students residing in the Town of Arundel shall attend the Mildred L. Day School in Arundel and all grade 6-8 students

residing in the Town of Arundel shall attend Thornton Academy under the existing agreement between the Town of Arundel and Thornton Academy, as it may be extended. Students residing in Arundel who are in grades 9-12 during the period from July 1, 2013 through June 30, 2026 may choose to attend Kennebunk High School on a tuition basis, and, if they are accepted by RSU 21, the Arundel SAU shall pay their tuition at the state-approved tuition rate calculated in accordance with 20-A MRS §5805, and its successor provisions.

Nothing in this Agreement shall be construed to prohibit students residing in the Town of Arundel from attending the Middle School of the Kennebunks during the 2013-2014 school year and beyond, provided the tuition for attending that school is paid by the family of the student.

4. **Continuity of Educational Program.** A student's right to continue to be educated at RSU 21 elementary and middle schools during the 2013-2014 school year, and in grades 9-12 during the period from July 1, 2013 through June 30, 2026, shall terminate if the student discontinues his or her enrollment at an RSU 21 school for a continuous period of 90 calendar days between September 1 and June 15, whether by enrolling in another school administrative unit or private school, dropping out, or being expelled and not readmitted within 90 days. Notwithstanding the foregoing, a student's failure to attend an RSU 21 school for a continuous period of 90 days due to health reasons, out of district special education placement, or travel or study abroad, shall not terminate a student's right to continue to attend RSU 21 schools under this Agreement. In addition, in other appropriate circumstances, the Superintendents may agree that a student's failure to attend RSU 21 schools for a continuous period of 90 days shall not terminate the student's right to continue his or her education at RSU 21 schools under this Agreement.
5. **State Allocation and Tuition.** In accordance with 20-A MRS §1466(4)(A)(1), during the 2013-2014 school year, the Arundel SAU shall pay tuition to RSU 21 for students residing in Arundel who elect to enroll in RSU 21 schools. In accordance with 20-A MRS §1466(4)(A)(1), the tuition rate shall be determined under 20-A MRS §5805 except that it shall not be subject to the state per pupil average limitation in Section 5805, subsection 2.
6. **Special Education.** For students attending RSU 21 elementary and middle schools during the 2013-2014 school year, and, for students attending Kennebunk High School in grades 9-12 during the period from July 1, 2013 through June 30, 2026, (hereinafter "RSU 21 Enrolled Students") RSU 21 shall provide all special education services required by the IEP prepared by each student's IEP Team to the extent that RSU 21 has an appropriate program to meet the terms of the IEP and applicable requirements of Maine law and regulations. Except for short term programming changes of not more than 10 school days, decisions about whether RSU 21 can implement the terms of the IEP, and whether RSU 21 has an appropriate program or placement for a student pursuant to the requirements of the IEP shall be made by RSU 21 after a careful review of the IEP for the student. In no event shall RSU 21 refuse to provide needed special education services as provided in the IEP for students residing in Arundel and attending RSU 21 schools under this Agreement, except for student removals of not more than 10 school days or when RSU 21 has determined that RSU 21 cannot provide an appropriate program or placement for that student. The Arundel SAU's Director and/or

Assistant Director of Special Services shall represent the Arundel SAU for special education programming, supervision of the IEP Team process, and supervision of the student evaluation process for RSU 21 Enrolled Students. In the event that the IEP Team is unable to reach consensus on issues that are the responsibility of the Team, the Arundel SAU's representative at that Team meeting shall make the decisions on those issues, subject to the parent's due process rights in relation thereto. RSU 21 personnel will work cooperatively with the Arundel SAU's Director and/or Assistant Director of Special Services and other staff, and, upon request will provide the Director and/or Assistant Director of Special Services with all information regarding classroom observations, student performance, academic achievement testing and functional behavior assessment components of the student evaluation process. The Arundel SAU's Director and/or Assistant Director of Special Services may provide input to RSU 21's Special Education Director (or other administrative designee) on the proper implementation of RSU 21 enrolled students IEPs, or perceived deficiencies in IEP implementation. RSU 21 shall consider that input in good faith and RSU 21 shall respond in an appropriate manner consistent with the terms of this Agreement. In accordance with Chapter 101 of the Rules of the Maine Department of Education, Maine Unified Special Education Regulation, Section IV(4)(A) and (B), the Arundel SAU, in addition to the tuition payments required under Section 5 of this Agreement, shall be responsible for the actual costs of special education for RSU 21 enrolled students, including special education transportation costs and costs for facilities modifications required to accommodate the students. The District shall provide an itemized invoice to the Arundel SAU for such special education costs during the fiscal year in which the special education costs are incurred.

As of July 1, 2013, RSU 21 will no longer operate Special Education Adaptive Life Skills programming at Mildred L. Day School. The Arundel SAU shall contract with RSU 21 to provide similar services for Arundel students during the 2013-2014 school year subject to the provisions of section 6 of this Agreement. Following the 2013-14 school year, RSU 21 may, at its discretion, contract with the Arundel SAU to provide such services for Arundel students subject to the provisions of this Section 6 of this Agreement. Employees in the Life Skills program at Mildred L. Day School as of June 30, 2013, and who have a right to continued employment as of July 1, 2013, will remain as RSU 21 employees.

7. **Transportation**. RSU 21 shall provide transportation to and from a single location in Arundel to the RSU 21 enrolled students pursuant to this Agreement during the 2013-2014 school year. Once the route to and from the single location in Arundel has been determined, RSU 21 may, at its discretion, pick up and drop off students who reside along that route. Otherwise, the RSU 21 Enrolled Students shall be picked up and dropped off at the single location in Arundel.
8. **Need for School Construction**. The withdrawal of students residing in Arundel from RSU 21 will not create a need for new school construction in Arundel or RSU 21.
9. **Financial Commitments from Outstanding Bonds or Notes**. RSU 21 will owe a principal balance of \$890,232 as of June 30, 2013 for bonds issued for revolving renovation fund construction at the Middle School of the Kennebunks and Kennebunk High School. The

payments due on those bonds from July 1, 2013 through December 15, 2020 will total \$890,232. Under 20-A MRS §1466(16) when a municipality withdraws from a regional school unit having outstanding indebtedness, the RSU remains intact for the purpose of retiring and securing that debt. Arundel agrees to meet its obligation of 14.76% of this debt, or \$131,398.24, using FY13 cost-sharing calculations. RSU 21 shall set off the amount due from the Town of Arundel under this paragraph 9 against the amounts due to the Arundel SAU under Paragraphs 11 and 12 of this Agreement. Any remaining amount due from either party to the other after such set-offs shall be paid before January 15, 2014. (Appendix 1: Financial Commitments)

10. **Financial Commitments for Bonds or Notes Issued During FY 2012-2013.** During FY 2012-2013 RSU 21 may issue bonds or notes or enter into lease purchase financing arrangements to upgrade facilities at the RSU's schools. If Arundel withdraws from RSU 21 as of June 30, 2013, under 20-A MRS §1466(16) the RSU will remain intact for purposes of retiring and securing that indebtedness. As an alternate means for retiring this indebtedness under 20-A MRS §1466(16), RSU 21 hereby agrees to retire such debt by assessing the taxable property in the remaining towns in RSU 21 and further agrees not to assess taxable property located in Arundel for that purpose. By this agreement, any referendum vote to incur debt for the purpose of construction or renovation projects at RSU 21 schools in the towns of Kennebunk and Kennebunkport during FY 2012-2013 will be held solely in the Towns of Kennebunk and Kennebunkport, even if such a decision is made prior to Arundel's proposed withdrawal date of June 30, 2013. Similarly, should Arundel wish to conduct a referendum during FY 2012-2013 on the issuance of bonds for construction or renovation projects at Mildred L. Day School, that referendum will be held only in Arundel, at the expense of the Town of Arundel, and will only impact the indebtedness of the Arundel SAU.
11. **Distribution of Financial Commitment to Superintendent.** RSU 21 has signed a three year contract with the Superintendent of Schools for a term that runs from July 1, 2012 through June 30, 2015. For the year of the contract following the June 30, 2013 withdrawal date, Arundel agrees to meet its contractual obligation by paying its share of the superintendent's salary and benefits according to the within-EPS cost-sharing formula for FY 2012-2013 (Appendix 1).
12. **Undesignated Fund Balance.** In order to meet the educational needs of its students, preserve educational programs and avoid sudden or excessive increases in property tax assessments, it has been a standing practice of RSU 21 to encumber a portion of its undesignated fund balance at the end of each year by applying a portion of those funds toward its annual budget for the succeeding year. With the withdrawal of Arundel as of June 30, 2013, RSU 21 will experience a loss of annual revenue for FY 2013-2014 of at least \$6,800,000, including a decrease in local revenues of at least \$4,100,000 and a decrease in State subsidy of at least \$2,700,000. The projected savings resulting from the withdrawal of students residing in Arundel from RSU 21 schools will not be commensurate with this anticipated loss of revenues to the RSU. To help cushion the impact of the RSU's loss in revenues for FY 2013-2014 and to achieve the goals described in paragraph 1, the parties recognize that the RSU may need to apply a significant portion of its projected undesignated fund balance toward its annual budget for FY 2013-2014. Accordingly, on or before January

15, 2014, the RSU shall pay the Arundel SAU the total of Arundel's share of the undesignated fund balance as of June 30, 2013 that has not been applied toward the RSU's budget for FY 2013-14, plus Arundel's share of the capital improvement fund. (Appendix 1)

13. **Collective Bargaining Agreements.** The Arundel SAU shall assume the RSU's existing collective bargaining agreements to the extent that they cover employees of RSU 21 assigned on a full-time basis to the Mildred L. Day School at the end of the 2012-2013 school year and who have a right to continued employment as of July 1, 2013. RSU 21's collective bargaining agreements in effect on July 1, 2013 shall continue to cover employees of RSU 21 assigned on a part-time basis to the Mildred L. Day School at the end of the 2012-2013 school year, and who have a right to continued employment as of July 1, 2013, provided, however, that the Arundel SAU will contract with RSU 21 to provide the same level of service for the 2013-2014 school year as was provided during the 2012-2013 school year, with the Arundel SAU being responsible for the percentage of the total salary and benefits of employees assigned to Arundel on a part-time basis equal to the percentage of that employee's service in Arundel. (Appendix 2: Collective Bargaining Agreements)
14. **Continuing Contract Rights under Section 13201.** On June 30, 2013, the effective date of withdrawal, all continuing contract teachers then assigned on a full-time basis to the Mildred L. Day School shall become continuing contract teachers of the Arundel SAU. Continuing contract teachers of RSU 21 assigned to the Mildred L. Day School on a part-time basis at the end of the 2012-2013 school year shall remain as continuing contract teachers of RSU 21, provided, however, that the Arundel SAU will contract with RSU 21 to provide the same level of service for the FY 2014 school year as was provided in the 2012-2013 school year, with the Arundel SAU being responsible for the percentage of any such continuing contract teacher's total salary and benefits equal to the percentage of that continuing contract teacher's service in Arundel. (Appendix 4: RSU Employees providing service to Arundel)
15. **Disposition of Real and Personal Property.** When Arundel joined RSU 21, ownership of school buses and vehicles were transferred from the Arundel School Department to RSU 21 (Appendix 5). The RSU has been responsible for repair and upkeep of these buses, including a major engine overhaul of one bus in the first year of the RSU. Each of these buses will be returned to Arundel on July 1, 2013, with the exception noted on Appendix 5.

Ownership of the Mildred L. Day School will be transferred to the Arundel SAU on July 1, 2013, with all technology equipment (Appendix 6), furnishings, facility upgrades (Appendix 7), and Special Education materials (Appendix 8) remaining with the building, with exceptions and explanations noted on each Appendix.

RSU 21 will provide to Arundel copies of any facilities studies, including engineering studies and enrollment projections, conducted between July 1, 2009 and July 1, 2013. These copies will be provided electronically and in hard copy, as available.

16. **Transition of Administration and Governance.** It is the intent of the Arundel Withdrawal Committee that a vote to approve this Withdrawal Agreement take place in the fall of 2012. If the Withdrawal Agreement is approved by the Commissioner of Education and the voters

of Arundel, the administration and governance of education for students residing in Arundel, other than RSU 21 enrolled students, will be transferred directly from RSU 21 to the Arundel SAU as of July 1, 2013. The Town will become a municipal school administrative unit, and the administration and governance of education for students residing in Arundel, other than RSU 21 enrolled students, will be transferred accordingly.

17. **Superintendents' Agreements; Duration of List.** Nothing in this Withdrawal Agreement shall limit the availability or use of Superintendents' Agreements with respect to any student who is not an RSU 21 enrolled student under this Agreement.
18. **Dispute Resolution.** Any dispute between Arundel, the Arundel SAU and RSU 21 (hereinafter individually a "Party" or collectively, the "Parties") arising out of or relating to this Agreement shall be resolved in accordance with this paragraph. Any Party may give written notice of a dispute arising out of or related to this Agreement to another Party or Parties in person or by certified mail, return receipt requested. The Parties to the dispute (hereinafter the "Affected Parties") shall attempt to resolve the matter through informal communication or negotiation for a period of thirty (30) days from the date of receipt of notice by the last Party to receive notice. If the dispute has not been resolved within thirty (30) days, any Party may serve written notice on the other Affected Parties of a request for mediation. The mediation shall be conducted in Maine by a mediator mutually agreeable to the Affected Parties, shall not exceed one full day or two half days in length, and shall be completed within ninety (90) days from the date of receipt of notice of a request for mediation by the last Affected Party to receive notice. In the event that the Affected Parties are unable to agree on a mediator within thirty (30) days, or to resolve the dispute through mediation within 90 days, the dispute shall be submitted to arbitration in accordance with the procedures of the Maine Uniform Arbitration Act, 14 M.R.S.A. §2127 et seq. All costs for settling disputes, beyond legal representation, will be shared equally among the parties.
19. **Applicability to Successor School Administrative Units.** Upon approval by the Maine Commissioner of Education and approval of Arundel's withdrawal by a majority of the voters of the Town (if at least 50% of the number of voters who voted in the 2010 gubernatorial election cast ballots), this Agreement shall be binding upon the Town of Arundel, the Arundel SAU, and its successor school administrative units, and on RSU 21 and its successor school administrative units. Accordingly, the terms of this Agreement shall be incorporated by reference into any Reorganization Plan to which Arundel, the Arundel SAU, or RSU 21, or their respective successor school administrative units, is or becomes a party.
20. **Termination.** This Agreement shall terminate on June 30, 2026.
21. **State and Local Approval.** This Agreement is subject to approval by the Maine Commissioner of Education as required by 20-A MRS §1466(4)(B) and approval by a majority vote at a referendum conducted in Arundel as required by 20-A MRS §1466(9), including the provision that at least 50% of the number of voters who voted in the 2010 gubernatorial election cast ballots.

Dated at Arundel, this _____ day of _____, 2012.

The Withdrawal Committee of the Town of Arundel:

Rep. from the General Public

Member & Rep. from Municipal Officers (Selectperson)

Member & Petitioner

Member & Rep. from RSU 21 School Board

DRAFT

RSU 21

By: _____

Chair of the RSU No. 21 School Board
Duly Authorized

_____, 2012

Approved under 20-A MRS §1466(4)(B)

DRAFT

APPENDIX 1

Financial Commitments

RSU 21 Capital Improvement Fund History

<u>Date</u>	<u>Note</u>	<u>Balance</u>
July 1, 2009	Fund is created from SAD 71 funds	799,135
July 1, 2010	No transfer made	799,135
	Interest accrued of 24,168.98	823,303.98
May 16, 2012	Transfer of 148,044	971,347.98

In FY11 the CIP fund grew by \$148,044.

Arundel's share of over-EPS in FY11 was 14.7%, which leads to the calculation that Arundel's contribution to the CIP fund was **\$21,762.47**.

Debt Service

Arundel's share of the \$890,232 in remaining revolving renovation fund debt as of July 1, 2013 will be **\$131,398.24** (14.76% of over EPS costs in FY13).

Superintendent's Salary and Benefits

Arundel's share of the Superintendent's salary and benefits will be **\$19,982.33** (13.54% of EPS costs in FY13, based on an estimated figure of \$147,580)

SUMMARY

Fund Balance Refund Due Arundel	TBD
CIP Fund Balance Due Arundel	21,762.47
Revolving Renovation Debt due RSU 21	(131,398.24)
Superintendent's Salary Due RSU 21	(19,982.33)
NET DUE ARUNDEL:	<u>TBD</u>

NOTES:

1. Arundel's Fund Balance contribution will be calculated as of the completion of the FY2013 audit, with the amount due Arundel based on the FY13 cost-sharing formula for within-EPS costs.
2. Arundel's share of the Superintendent's compensation will be calculated upon execution of a signed agreement with the Superintendent for the 2013-2014 school year, thereby adjusting the net due Arundel for this agreement.

APPENDIX 2
Collective Bargaining Agreements

Bargaining Unit	Expiration Date
Teachers	August 30, 2012
Drivers and Bus Aides	August 30, 2014
Custodians/Maintenance	August 30, 2013
Ed Techs	August 30, 2013

DRAFT

APPENDIX 3
Arundel School Employees – as of June 7, 2012

POSITION	LAST NAME	FIRST NAME	FTE	TOTAL COST FY12
PRINCIPAL	CROWLEY	KEVIN		\$ 113,921.14
SECRETARY	HAVEY	MARY LOU		\$ 54,182.78
NURSE	COON	SUSAN		\$ 50,164.08
TEACHER	APORTRIA	LAURIE		\$ 61,379.48
TEACHER	BANSMER	CATHY		\$ 74,109.65
TEACHER	BURROWS	DEBORAH		\$ 80,180.01
TEACHER	CHAPMAN	KENT		\$ 71,306.56
TEACHER	COREY	MELISSA		\$ 60,645.36
TEACHER	DAGGETT	KENDRICK		\$ 84,075.65
TEACHER	D'ORSO-PALMER	LISA		\$ 69,185.66
TEACHER	DUCAS	MELISSA		\$ 75,518.40
TEACHER	DUGUAY	CLAIRE		\$ 74,109.65
TEACHER	FRISBIE	CAROL		\$ 72,657.39
TEACHER	HEARN	DEMETRIA		\$ 75,518.40
TEACHER	JENSEN	MARY		\$ 52,179.30
TEACHER	LABBE	DOREEN		\$ 84,075.65
TEACHER	LOWELL	BEVERLY		\$ 75,518.40
TEACHER	PIZZO	ADRIANNA		\$ 56,174.23
TEACHER	RITTERSHAUS	DIANE		\$ 71,864.21
TEACHER	SAUNDERS	ANN		\$ 80,083.21
ED TECH	BAKER	ASHLEY		\$ 32,955.07
ED TECH	BOYD	CHRISTEN		\$ 31,661.96
ED TECH	BURNES	LISA		\$ 31,778.80
ED TECH	DANYLIK	NANCY		\$ 28,221.85
ED TECH	GOEBEL	MARTHA		\$ 20,153.94
ED TECH	HORNE	APRIL		\$ 34,060.53
ED TECH	HUNNEWELL	LOU ANN		\$ 24,307.39
ED TECH	HUNTER	BARBARA		\$ 27,883.32
ED TECH	JONES	JOANNE		\$ 28,033.00
ED TECH	MARTEMUCCI	MARIA		\$ 25,669.93
ED TECH	MCGUIRE	JAYNE		\$ 28,221.85
ED TECH	MCMICHAEL	CELINA		\$ 19,426.96
ED TECH	YOHMAN	CLARISS		\$ 23,947.68
MAINTENANCE	COUILLARD	RONALD		\$ 39,953.34
MAINTENANCE	CRESSEY	THOMAS		\$ 35,114.89
FOOD SERV	KATON	DEBRA		\$ 28,225.12
TRNSP	HERSEY	GEORGIA		\$ 26,840.33
TRNSP	LABBE	ROBYN		\$ 31,911.99
TRNSP	LAMBERT	KIRA		\$ 28,402.66
TRNSP	LANTAGNE	ANN		\$ 21,275.69
TRNSP	LETELLIER	JOYCE		\$ 27,651.52
TRNSP	WOODWARD	KRISTEN		\$ 33,843.26

APPENDIX 4

RSU Employees providing services to Arundel Schools – as of June 7, 2012

Each of the following employees will remain RSU employees for whom the Arundel SAU will pay the portion of salary and benefits commensurate with the portion of each employee's position dedicated to the Arundel SAU. This list will be finalized for the initial year of withdrawal (2013-2014) upon approval of the Arundel SAU budget and the RSU 21 budget for FY14.

POSITION	LAST NAME	FIRST NAME	FTE	TOTAL COST FY12
TEACHER	BRETON	NICOLE	0.5	\$ 21,681.32
TEACHER	CHERRY	VICTORIA	0.2	\$ 16,814.93
TEACHER	LAWLER	RACHEL	0.5	\$ 23,781.84
TEACHER	GRUMBLING	AUDREY	0.5	\$ 32,428.39
TEACHER	MICHAUD	ANTHONY	0.2	\$ 14,188.68
TEACHER	NEIN	DARLENE	0.5	\$ 36,066.39
TEACHER	WOODCOCK	JONATHAN	0.5	\$ 35,653.28
ED TECH	MOXHAM	KATHARINE	0.5	\$ 13,622.05
ED TECH	ROBERTS	REBECCA	0.9	\$ 29,323.58
FOOD SERV	WILLIAMS	PRISCILLA	0.8	\$ 11,831.54

APPENDIX 5
School Transportation Vehicles

The following vehicles were transferred from the Arundel School Department to RSU 21 on July 1, 2009:

Number	Year	Make	VIN	Mileage
22	2007	Freightliner	4V2ABRDJX9CZ96114	14,197
23 ¹	2000	International	1HVBBAAN31H371377	137,939
24	2006	Freightliner	4UZAAXCS56CV88536	65,305
25	2009	Freightliner	4UZABRDJ59CZ96117	14,244
26	2005	Freightliner	4UZAAXCS35CN62158	101,516
33 ²	1998	International	1HVBBAAN9WH570179	186,928
34	2004	Freightliner	4UZAAXCS04CM32644	102,815
V5	2005	Pontiac Van	1GMDV23E05D122116	59,324

¹ Bus 23 was not functional when transferred in 2009. RSU 21 completed an engine overhaul of this unit in order to place it back on the road.

² Bus 33 was in service in 2009, but has since become non-functional and has been removed from service and sold.

The following vehicles will be transferred to the Arundel SAU by RSU 21 on July 1, 2013:

Number	Year	Make	VIN	Mileage
22	2007	Freightliner	4V2ABRDJX9CZ96114	69,851
23 ¹	2000	International	1HVBBAAN31H371377	164,795
24	2006	Freightliner	4UZAAXCS56CV88536	108,876
25	2009	Freightliner	4UZABRDJ59CZ96117	76,412
26	2005	Freightliner	4UZAAXCS35CN62158	166,427
34	2004	Freightliner	4UZAAXCS04CM32644	155,734
V5	2005	Pontiac Van	1GMDV23E05D122116	130,250

APPENDIX 6
Technology at Mildred L. Day School

Since the formation of the RSU in July 2009, the following technology upgrades have been provided at Mildred L. Day School.

From Instructional Technology funds:

- | | | |
|----|--|--------|
| 1. | Installation of 14 Smartboards | 63,000 |
| 2. | Servers, switches, hubs, networking gear | 17,000 |
| 3. | Computers (teacher and classroom MLTI laptops) | 32,000 |

From Special Education funds:

- | | | |
|----|---------------------------------|---------------|
| 1. | Installation of two Smartboards | <u>8,118</u> |
| 2. | Computers, Printers, etc. | <u>19,900</u> |

In FY13, the following upgrades have been provided for in the proposed RSU 21 budget:

- | | | |
|----|----------------------|--------|
| 1. | New computer lab. | 25,000 |
| 2. | New wireless network | 8,000 |

This does not include consumables and costs for district services such as email services, website, NutriKids, ADS, Destiny Library Software, PowerSchool, AlertNow, eForms, AR, IXL, and BrainPop. It is understood that, though the equipment installed at Mildred L. Day School will remain with the school, RSU 21 will no longer pay for subscriptions, maintenance, or any other fees for these services as of July 1, 2013. Essentially, the RSU will remove from its subscriptions, servers, and data files any Arundel materials (web-pages, email services, AlertNow capacity, etc.).

RSU 21 will provide to the Arundel SAU by March 1, 2013 any network diagrams, server information, and software licensing or subscription information necessary for Arundel to determine how best to transition from the RSU to a stand-alone district.

APPENDIX 7
Facilities Upgrades at Mildred L. Day School

Project/Repair	Cost
Exterior soffit and fascia repairs	27,247
Interior painting	750
Fire alarm upgrades (some weren't working)	769
Reconfigure Main office area for Security purposes	2,350
Library wall, offices (2) in old computer lab area	3,343
Ceiling tiles (6 cases @ \$63.00/cs)	378
Ballast/electrical repairs	1,906
Initial repairs to water system (arsenic filtration)	125
Install new arsenic filters	7,066
Install (3) new water holding tanks for filtered water	1,806
Upgraded 2 water pumps to meet required demand (& controls)	7,136
Heating Controls Reconnection (put Siemens controls back on line)	1,080
Other electrical upgrades to meet code and/or building use demands	1,182
Café/gym interior wall repairs (safety issue w/old open storage bins)	397
Sewage pump pipe repair	400
Exterior upgrade to main entrance area (new signage/landscaping)	1,050
Oil tank chamber repairs (they failed the first mandatory inspection)	5,998
Tree removal, main driveway entrance, front entrance area	Donation
Heat line repair	5,121
New telephone system	11,000
Food Services (exhaust hood, freezer compressor, computer etc.)	6,250
Replaced broken kitchen exhaust fan	420
Day tank repairs (feeds fuel to boilers)	964
AHU coil repair (dampers were rusted open)	506
Insulate heat (behind bookcases-had no insulation)	1,330
Air conditioning repairs (not working)	3,075
Repair leaking circulator pumps	1,200
Divide room 90 & 91 (includes bracket for OT/PT swing)	1,252
Replace (1) water coolers	450
Repair broken door locks, rekey exterior doors to one common key	805
Install Knox box (for fire/rescue)	265
Broken window/screen repair	100
2-way radios (x 3)	567

Purchased hand tools	193
Repairs to heat controls systems/pneumatics	3,035
Repairs: electrical additions, upgrades, installs	4,529
HVAC work: boilers/AHU/AC repair/Classroom actuators	21,527
Materials to Install (2) new sewer pumps including pump station and holding tank	4,690
Site work for sewer pump tank and pump repairs	7,800
Basketball Hoop upgrade (safety)	2,600
Reconfigure Nurse's office (move plumbing, electrical and wall materials)	1,200
Kitchen sink repair/upgrade, backflow preventer	525
Plywood and materials for Library improvement	885
Carpet for library improvement	2,500
Library Reconfiguration: Enclose room w/door opening-transom windows	1,660
Pneumatic air compressor motor and new tank	1,770
Total	\$ 159,102

Updated April 26, 2012 (Technology separated out)

APPENDIX 8
Special Education Materials and Supplies

SPED Equipment/Materials Purchased (Not IEP Specific)

	Hardware	Quantity	Cost	Total
*(1)	Smartboards	2	\$ 4,059.00	\$ 8,118.00
*(1)	Document Camera	1	\$ 771.00	\$ 771.00
	PC's	2	\$ 899.00	\$ 1,798.00
*(1)	Macbook Laptops	3	\$ 949.00	\$ 2,847.00
	Macbook Laptop	1	\$ 1,112.00	\$ 1,112.00
*(1)	iPad	1	\$ 499.00	\$ 499.00
*(1)	iMac Desktops	3	\$ 980.82	\$ 2,942.46
	Dell Netbooks	10	\$ 603.00	\$ 6,030.00
	HP Printer	1	\$ 465.00	\$ 465.00
	iPad2	1	\$ 499.00	\$ 499.00
	iPad2	1	\$ 399.00	\$ 399.00
			Total	\$ 25,480.46

	Software	Quantity	Cost	Total
	iWork licenses	7		\$ 18.48
	MS Office licenses	7		\$ 316.45
	Lexia Licenses	5		\$ 800.00
	Symphony Licenses	5		\$ 1,075.00
	Boardmaker	1	\$ 329.00	\$ 329.00
			Total	\$ 2,538.93

	Assessment	Quantity	Cost	Total
*	TOWL-3	2	\$ 275.00	\$ 550.00
*	TEWL	1	\$ 219.00	\$ 219.00
*	Woodcock Reading Mastery - Revised	1	\$ 108.00	\$ 108.00
*	Woodcock Reading Mastery-III	1	\$ 632.00	\$ 632.00
*	KeyMath Both A&B	1	\$ 730.00	\$ 730.00
*	GORT-4	1	\$ 275.00	\$ 275.00
*	WIAT-III	1	\$ 644.00	\$ 644.00
*	YCAT	1	\$ 265.00	\$ 265.00
			Total	\$ 3,423.00

	Large Materials	Quantity	Cost	Total
	LindaMood Bell (see below V&V, Seeing Stars, Lips On Cloud Nine)			
	Visualizing and Verbalizing Kit	1	\$ 543.70	\$ 543.70

*	Seeing Stars Kit	1	\$ 774.39	\$ 774.39
*	Lips Kit	1	\$ 187.95	\$ 187.95
*	Cloud Nine Math Kits	2	\$ 379.95	\$ 759.90
	Saxon Math Books, Workbooks and teachers manuals	1	\$ 1,830.75	\$ 1,830.75
*	Saxon 1			
*	Saxon 2			
*	Saxon 3			
*	Saxon 4			
	Saxon 5			
			Total	\$ 4,096.69

	OT/PT Materials	Quantity	Cost	Total
*	Cube Chairs	4	\$ 55.00	\$ 220.00
*	Adaptive Seats	1	\$ 995.00	\$ 995.00
*	Bus Harnesses	2	\$ 140.00	\$ 280.00
*	55 cm Chair Ball	2	\$ 32.99	\$ 65.98
	21 3/4 " Physioroll	1	\$ 74.99	\$ 74.99
	Superhop 55	1	\$ 36.29	\$ 36.29
	Stepping Stone Stilts	1	\$ 31.99	\$ 31.99
	On the Move Set	1	\$ 278.99	\$ 278.99
	Gonge Red Top	1	\$ 90.99	\$ 90.99
	Comfort Zoomer	1	\$ 22.99	\$ 22.99
	Find it Deluxe	1	\$ 24.99	\$ 24.99
	Back Jack Chairs	2	\$ 42.99	\$ 85.98
	Fold in 1/2 mats 4 x 6	2	\$ 169.00	\$ 338.00
	Bean Bag Set	1	\$ 12.95	\$ 12.95
	TMX Tricycle, Blue	1	\$ 1,733.95	\$ 1,733.95
	Economy Connecting Scooter Boards	3	\$ 18.99	\$ 56.97
	Needak Soft-Bounce Fitness Rebounders	1	\$ 309.99	\$ 309.99
			Total	\$ 4,660.05

	OT Purchases	Quantity	Cost	Total
	Sensory Diet Cards	1	\$ 25.95	\$ 25.95
	Magnetalk Yogarilla	1	\$ 21.95	\$ 21.95
	Sensory Diet Fun Sheets Book	1	\$ 36.95	\$ 36.95
	Magnetalk Move Your Body	1	\$ 21.95	\$ 21.95
	Following Directions Fun Deck	1	\$ 12.25	\$ 12.25
	Strengthening Putty (Green)	1	\$ 17.56	\$ 17.56
	Strengthening Putty (Blue)	1	\$ 17.56	\$ 17.56
	Beery Develop. Test of VMI - Full kit	1	\$ 129.00	\$ 129.00
	Beery Develop. Test of VMI - Full Forms	1	\$ 102.00	\$ 102.00

Beery VMI Visual Perception Supp Form	1	\$ 17.25	\$ 17.25
Beery VMI Motor Coordination Supp form	1	\$ 17.25	\$ 17.25
Sensory Profile School Companion Forms (Teacher Questionnaire)	1	\$ 51.00	\$ 51.00
Sensory Profile School Companion Forms (summary)	1	\$ 32.50	\$ 32.50
BOT-2 Forms	1	\$ 85.00	\$ 85.00
Motor Free Visual Perceptual test- Score Forms	1	\$ 30.00	\$ 30.00
Snapbags	1	\$ 24.95	\$ 24.95
Alphabet Beanbags	1	\$ 36.95	\$ 36.95
Therapy Net Swing	1	\$ 69.00	\$ 69.00
Therapy Ball Wall Storage Rack	2	\$ 69.99	\$ 139.98
Total			\$ 889.05

S/L Materials	Quantity	Cost	Total
2009 Super Duper			\$ 440.60
2009 Lingui Systems			\$ 554.35
Listening Comprehension Test-Adolescent	1	\$ 159.95	\$ 159.95
Test of Written Language - 4	1	\$ 249.00	\$ 249.00
Goldman Fristoe Test of Articulation II	1	\$ 255.00	\$ 255.00
SPELT-3 Complete kit	1	\$ 189.00	\$ 189.00
Total			\$ 1,847.90

SPED Equipment Purchased (IEP Specific) All IEP Specific Materials to remain in Arundel

Item	Quantity	Cost	Total
Braille Note, Printer, and Duxbury Software			\$ 6,000.00
Cane, Cane Holder	1	\$ 65.00	\$ 65.00
Everyday Math Journal	1	\$ 200.00	\$ 200.00
American heritage dictionary	1	\$ 219.00	\$ 219.00
Braille Paper	1	\$ 14.50	\$ 14.50
Pre-Punched for Romeo Printer	1	\$ 116.00	\$ 116.00
Talking calculator	1	\$ 30.00	\$ 30.00
EDM Journal EDM Study reference	1	\$ 250.00	\$ 250.00
HP DeskJet Printer	1	\$ 99.00	\$ 99.00
Dell Latitude D360 Laptop original purchase date 6/2008 under MSAD 71 PO	1	\$ 950.00	\$ 950.00
Total			\$ 7,943.50

* Materials to return and be utilized by RSU.

Total Materials Purchased for use in Arundel:

\$ 50,879.58

Purchase Price of Materials to Return to RSU:

\$ 15,795.79
