

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday December 11, 2017
ML Day School Library
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Dan Dubois, Jason Nedeau, Velma Hayes and Keith Trefethen, Town Manager.

Others: Jack Reetz, John Bell, Duke Harrington (press) Kathy Burns (press)

Call to Order: Chairman Danylik called the meeting to order @ 7PM

Approval of Agenda: *MOTION Dubois second Labbe "approve agenda as amended" passed 5-0.*

Approval of Minutes: *MOTION Dubois second Labbe "approve minutes of November 27, 29, and December 5, 2017 as presented and reviewed" passed 5-0.*

Committee & Board Reports: Open no pending action

Managers Report: Manager reported on the Letter received from Land for Main Future that indicated that no final decision on a grant for the Old Talbot Farm has been reached as of yet. Public is invited to comment to the LMF during their hearings on the request.

Manager attended a meeting in Waterboro to discuss Contract Deputy service with other communities that have entered into a contract for this service. Some concerns were expressed on Contract Deputies being utilized for general patrol duties. Towns were encouraged to speak with the Sheriff and possibly the commissioners related to this concern.

Dog Matter on Eastern Trail: The Court has scheduled the next court appearance for December 19th. Attorney Rachin will attend on behalf of the Town.

KSD Collection System: The Manager has provided approval to the KSD Engineers to view our projected flows and what upgrade impacts and cost associated with these impacts (if they exist) may be needed to the existing KSD System. Manager will report out once findings are determined.

Manager informed the Board that the Vision Data for our Tax Cards is now on line for the convenience of the public. It can be assessed by going to the Vision Website but efforts are underway to link the date to the Town Website for ease of use.

Manager informed the BOS that the Budget Process for review will begin after the Holidays.

Old Business: None outstanding

New Business: Board discussed the procedure to move forward with the design and construction of the new Town Hall. Board will establish an AD HOC Committee to work with the Board. AD HOC committee advertisement will begin on the Town Website and the Board will make a decision on the makeup of the members. Board felt a Design Professional needs to be hired to assist the Board with Technical aspects of the project and design thereof. An RFP will be developed by the Manager and shared

with the Board before advertising. Board felt their efforts to working on this matter will begin in earnest after the Budget process and development has occurred.

MOTION Nedeau second Hayes "approve account payables as presented and reviewed" passed 5-0

Other Business and Adjournment: *MOTION Nedeau second Dubois "to adjourn" passed 5-0 @ 7:35PM*

Respectfully submitted,

Keith M. Trefethen
Town Manager