

**Town of Arundel Budget Board
March 28, 2011
Meeting Minutes (Draft)**

Members in attendance: Shawn Hayes, Melanie Mitchell, Ray Ward, Dorothy Gregoire

Others Present: Todd Shea, Velma Hayes

Members absent: Bob Stewart, Rich Ganong, Erick Van Sickle.

1. The meeting was called to order by the Chair, Shawn Hayes at 7:04 PM.

2. Approval of Agenda: Todd mentioned he had an update for the board. A motion was made to change New Business to A. Update from Todd Shea, Arundel Town Manager and A would be now B, and B would now be C.

3. Approval of minutes: Motioned to approve by Dot Gregoire, seconded by Ray Ward; approved unanimous.
 - a. New Business: Town Manager Todd Shea presented to the board updated cover sheets, and historical information to date. He switched the format of the budget to excel. Todd also expressed concern that the budget needs to be decreased, and presented the board with budget scenarios*. He also explained that we will now gain \$3.5 million in total valuation and that the new budget does not have cost of living adjustments for town employees, and the new budget does not accommodate the 6th public works employee, a part-time Fire Chief is included in the budget due to charter changes. We will review all proposals and wants the budget board to meet with the selectmen next Monday. An e-mail will be sent to the budget board members that are not present at tonight's meeting. Velma Hayes asked where we were at with the TIF Funding. To date, Tad Redway has not heard anything back from the State. The board was also presented with some budget scenarios of taking funds out of the Undesignated Fund Balance to lower the mil rate with explanation.

*

Option	Valuation	Expenditures	Revenue	Overlay	UFB	Mil Rate	Mil Rate Change	\$ Change/\$200K Residence
1	389,170,452	2,965,769	1,471,996	34,278	450,000	14.70	0.84	168
2	389,170,452	2,965,769	1,321,996	38,545	300,000	15.10	1.24	248
3	389,170,452	2,965,769	1,471,996	38,806	450,000	14.10	0.24	48
4	389,170,452	2,965,769	1,321,996	43,074	300,000	14.50	0.64	128
5	389,170,452	2,965,769	1,471,996	43,074	450,000	14.85	0.64	128
6	389,170,452	2,965,769	1,321,996	28,059	300,000	14.85	0.99	198

b. Review of Budget: The board reviewed the budget, and was presented with the Fire Departments original proposed budget which gave breakdown of supplies and equipment. After review of the budget, Melanie Mitchell asked Todd Shea if he could formulate other scenarios of the breakdown* using other budget scenarios. A motion was made by Dot Gregoire, 2nd by Ray Ward to have the town manager formulate other scenarios and have them for the next meeting, approved unanimous.

4. Melanie Mitchell made a motion to adjourn at 8:50 PM, seconded by Ray Ward; vote unanimous.

Respectfully Submitted,
Melanie Mitchell, Vice Chair