

# TOWN OF ARUNDEL, MAINE

## BUDGET BOARD AND BOARD OF SELECTMEN

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Tuesday March 24, 2020  
Arundel Town Office  
7PM

Attending:

Budget Board: Shawn Hayes, John Bell, Jack Reetz, Michelle Allen (via phone)

Absent: Mandy Cummings

Selectmen: Velma Hayes (via phone), Tom Danylik, Dan Dubois

Absent: Jason Nedeau, Phil Labbe

Others: TM Trefethen, Fire Chief Beaulieu, Public Works Roger Taschereau, Guest Theo Rohrs  
(via Phone)

Shawn Hayes opened the meeting @7PM

Approval of Agenda: ***MOTION Dubois second Bell “approve as presented” passed 7-0. (by roll call Budget Board all in favor, by roll call Board of Selectmen in favor)***

Approval of Minutes: ***Minutes of March 10<sup>th</sup> were table until next meeting***

Establish Schedule for upcoming meeting: Next meeting has been schedule for **Tuesday April 14, 2020**. It is the hope that budgets will be finalized and formal votes can be made.

**Budget review:** Board discusses with Roger Taschereau the request of \$100,000 for the Equipment Capital Reserve. Funding to be used for 20% on VW Settlement Grant and enter into lease 5 year lease agreements on a Front End Loader and Bobcat. ***MOTION Dan Dubois second John Bell “approve \$100,000 for CIP Equipment Public Works” 7-0. (by roll call Budget Board all in favor, by roll call Board of Selectmen in favor).***

Reviewed Road work CIP for \$425,000. Work is anticipated for Limerick Road, Old Alfred Road and Hampden Lane. ***MOTION Dan Dubois second Tom Danylik “approve \$425,000 for CIP Road Construction” passed 7-0. (by roll call Budget Board in favor by roll call Board of Selectmen in favor).***

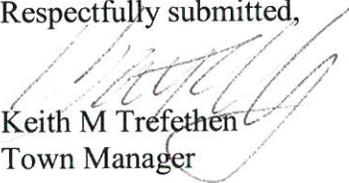
Reviewed with Fire Chief Beaulieu the request of \$55,000 via tax funds and \$57,000 via Utility Safety TIF. These funds will be used to pay year #2 on the Fire Engine Lease and remainder to be used for Gear and SCBA equipment with the hope it can be used as our contribution to two \$100,000 Grants for Gear & SCBA purposes. ***MOTION Dan Dubois second John Bell “approve the CIP Fire Equipment as presented” passed 7-0. (by roll call Budget Board all in favor, by roll call Board of Selectmen all in favor.)***

Town Manager went over the Anticipated Revenue projection he made in February. The proposal called for \$1,967,858 in collection and utilizing \$300,000 from Surplus for a total of \$2,267,858. The group felt in light of COVID-19 these projections may be on the high side and requested that he review again to determine if the projections need to be modified. In addition the group asked the manager to determine if they so vote to utilize more than \$300,000 from fund balance to perhaps make up the shortfall from COVID-19, to determine if this is feasible.

The group also reviewed the Operating Budget again. Most of the Operating Budgets have been TA (Tentatively Agreed Too) The Budgets causing pause is the 12 series Town Hall Administration Budgets and the 13 series the Fire Rescue Service Budgets. Primarily because of the request for additional staff in each budget proposal. The collective Boards want a reduction in these budgets and request that the Manager find another alternative to meet the staffing needs or remove them all together.

***MOTION Dubois second Allen "to adjourn" passed 7-0 @ 8:22PM (via roll call vote both the Budget Board and Board of Selectmen all in favor)***

Respectfully submitted,

  
Keith M Trefethen  
Town Manager