

**TOWN OF ARUNDEL, MAINE  
BOARD OF SELECTMEN MEETING**

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**Tuesday October 13, 2020  
Arundel Municipal Building  
Meeting Room  
7PM**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of September 28, 2020
- V. Committee and Board Reports
- VI. Manager's Report
  - Status of remaining AMB items
  - Brief Ceremony 10-17-20
- VII. Business
  - Future of Arundel Town Office Building
  - Use of Meeting Space
- XI. Other Business and Adjournment
  - Approval Payable Warrant
  - Adjournment

# **TOWN OF ARUNDEL**

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BUSINESS MEETING October 13, 2020

## **EXECUTIVE SUMMARY**

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

## **MANAGERS REPORT**

-Status of remaining AMB Items: I hope to narrow down the remaining list for the start-up and use of the Municipal Building Starting on the 19<sup>th</sup> of October.

-Brief Ceremony 10-17-20: I am not sure who or what we wish to undertake. My thought is 9AM. The Conservation Trust will have an event @10AM and Joan Hull has graciously stepped-up with some of the logistics such as Microphone and ribbon cutting materials.

## **BUSINESS**

-Future of existing Town Office Building: I think this is a great time to discuss what happens at this site. As you know we share the lot with the Fire Department Building. The existing building is over 120 years old and used by the Town for some 46 years.

-Use of Meeting Space: I want to have a discussion on how you wish to allow others to utilize the meeting space at the Municipal Building. I have already had a request and we have nothing in place as to how you want this to be handled.

## **OTHER BUSINESS AND ADJOURNMENT**

(a) Account Payable Warrant: Provided at Meeting for review.

**TOWN OF ARUNDEL  
BOARD OF SELECTMEN**

Monday September 28, 2020  
ML Day School Library  
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Dan Dubois, Velma Hayes, Jason Nedeau

Others: TM Trefethen, Jack Turcotte, Jack Reetz, Roger Taschereau, Terry Merrill

**Call to Order:** Chairman Hayes called the meeting to order @ 7:00PM

**PUBLIC HEARING ON MODEL MMA GA ORDINANCE:** Chairman Hayes opened the Public Hearing at 7PM no comments the Public Hearing was closed immediately.

**Approval of Agenda:** *MOTION Nedeau second Danylik “approve agenda as amended” passed 5-0. (added a discussion on RSU 21 Meeting by Selectmen Dubois).*

**Public Forum:** No Comments

**Approval of Minutes:** *MOTION Dubois second Labbe “approve minutes of September 14, 2020 as presented and reviewed” passed 5-0.*

**Committee & Board Report:** Selectmen Dubois updated the Board on the Zoom meeting he observed of the School Board no formal action taken by the Selectmen on this presentation.

**Managers Report:**

-Transfer Station/Traffic Pattern: Pine Tree Waste would like to attempt a better traffic flow at the Transfer Station. Board of Selectmen in principle is on board to change but want a full detailed picture as to how his will be accomplished. Manager will contact Pine Tree Waste and begin a detailed review which will then be presented to the Selectmen for discussion.

-Hours of Operation Public Works: A request from the Department to have a permanent 4-10 day schedule was discussed. Selectmen reviewed the matter with Roger and Terry and discussed areas of plowing and frequency of Friday snow

events. ***MOTION Dubois second Nedeau “move the public works department to a permanent 4-10 hour day schedule” passed 5-0.***

**Business:**

-Scheduling of Open House: The Board of Selectmen and Building Committee met and have decided to perform a virtual open house. Plans are underway to hire a Videographer to film certain aspects of a traditional ceremony and a walk thru the building. This will be placed on the Website for viewing. Details of the event will be worked out by the Town Manager and Jack Turcotte, Chairman of the Building Committee.

-Approval of MMA GA Ordinance: ***MOTION Nedeau second Dubois “approve Ordinance modification as presented” passed 5-0.***

Renewal of Automobile Graveyard/Junkyard Permits: ***MOTION Dubois second Nedeau “approve renewal application for AIM Recycling as presented” passed 5-0. MOTION Dubois second Nedeau “approve renewal application for Randrick Trust as presented” passed 5-0. MOTION Dubois second Nedeau “approve renewal application of Gary’s Auto Salvage as presented” passed 5-0.***

**Other Business and Adjournment:** Payable Warrant: ***MOTION Nedeau second Labbe “approve warrant as presented and reviewed” passed 5-0.***

**ADJOURNMENT *MOTION Dubois second Labbe “to adjourn” passed 5-0 @ 7:52PM***

Respectfully submitted,

Keith M. Trefethen  
Town Manager