

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday September 24, 2018
ML Day School Library
7 PM

Members present: Selectmen Dan Dubois, Tom Danylik, Phil Labbe, Jason Nedeau, Velma Hayes

Others: Town Manager Trefethen, Jack Reetz, Steve Dalzell, Renald Tardif, Jerry Beaulieu, George & Mary Strickland, Randy, Rick, Marcel Dubois, Sol Fedder, Attorney's Leah Rachin and Sandra Guay

Call to Order: Chairman Dubois called the meeting to order @ 7:00PM

PUBLIC HEARING STRICKLAND LANE: Chairman Dubois opened public hearing at 7PM no discussing occurred Hearing was closed @ 7:04PM.

PUBLIC HEARING GENERAL ASSISTANCE STATE RECOMMENDED MAXIMUMS: Chairman Dubois opened the hearing at 7:04PM no discussing occurred, hearing closed at 7:05PM.

Approval of Agenda: *MOTION Nedeau second Hayes "approve agenda as modified" passed 5-0.* Added discussion on Extrication Tool for Fire Department.

Public forum: No comment.

Approval of Minutes: *MOTION Labbe second Nedeau "approve minutes of September 10, 2018 as prepared" passed 4-0-1 (Hayes Abstain).*

Committee & Board Reports:

Open

Managers Report:

Street Design Ordinance Revision: Manager expressed to the public the efforts of the committee (version #5) and the hope the end of re-writing is near. Next meeting Tuesday the 25th.

Interview of Architects/Future Municipal Building: Manager provided oversight of the process and the interviews that have taken place. Jack Reetz and Steve Dalzell provided a handout to the Board on a suggested time-line for the project. It was suggested efforts should be taken by the Manager to begin looking at Bonding or Funding options.

Residential Electrical Inspector: A discussion took place if we should seek a local residential electrical inspector. The consensus of the Board was yes we should to have a second set of eyes on these installations and we should discover how many residential permits are open in Arundel. Funding was a concern and should review fees to insure an inspector could be paid for his efforts.

Old Business:

Draft Food Truck Ordinance: The Board review the new draft submitted by the Manager. Board wishes to have this on the agenda for the next business meeting for further work and discussion.

New Business:

Consent Agreement 3 Strickland Lane: *MOTION Labbe second Nedeau “approve the Consent Agreement as prepared by the Attorney’s passed 4-0-1 (Danylik Abstain). MOTION Nedeau second Hayes “provided authorization to the Town Attorney and the Code Enforcement Officer to file a land use violation with the court as part of the Consent Agreement process” passed 4-0-1 (Danylik Abstain)*
General Assistance Maximums: *MOTION Danylik second Hayes “approve the maximums for general assistance as set by the state” passed 5-0.*

Automobile Graveyards and/or Junkyards: *MOTION Labbe second Hayes “approve the application for permit from Marcel Dubois and AIM Recycling USA LLC as presented and reviewed by the Code Enforcement Officer” passed 5-0.*

Appointment of Municipal Agent for Bureau of Motor Vehicles: *MOTION Hayes second Labbe “approve and sign the appointment letter for Emily Nedeau as BMV Agent for Arundel” passed 4-0-1 (Nedeau Abstain)*

Building work for Transfer Station and Salt Shed: Review of these building was completed by our Insurance folks from MMA. They indicated some repair work necessary immediately. *MOTION Hayes second Labbe “approve the expenditure of up to \$4,700 from the Municipal Building Capital Reserve to Glover Construction for the Transfer Station Repairs” passed 5-0. MOTION Hayes second Danylik “approve expenditures of up to \$3,400 from the Municipal Building Capital Reserve to Glover Construction for the Salt Shed repairs” passed 5-0.*

Replacement of Extrication Tool: Fire Department advised the Manager of a 16 year old Extrication Tool which was failing (gas tank leaking part of unit). Various costs were collected but because the unit is a specialty item all companies have their own equipment and none can be used with the other. When replacing parts you must utilize the original company. *MOTION Hayes second Danylik “approve the purchase of a Holmatro SR 20 CORE Duo Pump a Holmatro 32’ CORE Hose and Holmatro CORE upgrade Kit for the sum of \$12,569 with the funds coming from the Fire Department Capital Equipment account established for this purpose” passed 4-0-1 (Nedeau Abstains)*

Other Business and Adjournment:

A. Payable & Payroll Warrants: *MOTION Nedeau second Hayes “approve warrants as presented and reviewed” passed 5-0.*

MOTION Nedeau second Labbe “to adjourn” passed 5-0 @ 7:58PM

Respectfully submitted,


Keith M. Trefethen
Town Manager