

**TOWN OF ARUNDEL**  
**BOARD OF SELECTMEN**

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**Monday, March 14, 2016**  
**Mildred L. Day School Library**

Members present: Selectmen Jason Nedeau, Tom Danylik, Dan Dubois, Velma Jones Hayes, and Phil Labbe; Town Manager Keith Trefethen, Simone Boissonneault, Town Clerk.

Attending: See attached list.

**I. Call to Order**

Chairman Jason Nedeau called the meeting to order at 7:00 p.m. at the Mildred L. Day School Library and began with the Pledge of Allegiance.

**II. Agenda**

Motion made by Dubois and seconded by Hayes to approve the agenda with the addition of New Business E. Review & Sign Payroll and Payables Warrants. Motion carried 5-0

**III. Public Forum**

Donna derKinderen – Provided the Board with sections from the Comprehensive Plan that promotes the town newsletter for community information and stressed the importance of the newsletter.

Linda Zuke - Announced that the Kennebunk, Kennebunkport, Arundel Chamber of Commerce will be hosting a maritime festival "Launch" the weekend of June 17<sup>th</sup> with events in all three towns including a Clam Jam at the Arundel Seafood Center and events at the Seasonal Cottages on Route 1.

Dorothy Gregoire & Jake Hawkins – also supported the town newsletter for community events.

Simone B., Town Clerk – Informed the public that nomination papers for the June 14<sup>th</sup> Municipal Election would be available on Monday, March 21<sup>st</sup>.

Velma Jones Hayes – Announced that the Arundel Historical Society would be holding a fund raiser "Worthy Wednesday" at David's in Kennebunkport on March 30<sup>th</sup> from 5 to 10 pm. The AHS is also selling May Raffle Calendars.

**IV. Approve minutes of February 22, 2016**

Motion made by Dubois and seconded by Labbe to approve the minutes of February 22, 2016 as written. Motion carried 5-0

**V. Committee and Board Reports –**

- A. Budget Board Meeting – Joint meeting with Selectmen will take place 3/15/16. The budgets for the capital reserves including the PWD Duck Brook project, administration budget and revenues will be discussed.
- B. RSU#21 Board of Director's Meeting 3/21/2016 at 7pm at KES
- C. Planning Board Meeting 3/24/16 at 7pm at MLD Library

**VI. Manager's Report****A. COMSTAR 2016 Rate Change Form**

The Manager and Fire Chief reviewed the 2016 Rate Change Form and do not recommend any changes to the current billing rates. Motion made by Dubois and seconded by Hayes to approve no changes to the Arundel Fire-Rescue 2016 Rate Change Form as recommended and to authorize the Town Manager to sign on behalf of the Board. Motion carried 5-0.

**VII. Old Business****A. Submittal of Petition for withdrawal from RSU 21**

The Manager informed the Board that as requested at the last meeting, petitioners have resubmitted additional signatures dated February 2016 and an additional 168 signatures have been certified along with the 111 February 2016 signatures previously submitted for a total of 279 valid petition signatures. He explained that since no dollar figure was included in the petition wording, that if accepted, he would proceed to research the previous withdrawal vote costs and expenditures and to estimate any increases in legal review fees for the Board.

Motion was made by Dubois and seconded by Hayes to accept the Petition for Withdrawal from RSU 21 and to move forward as designated by State Statute. Motion carried 5-0

Noel Holmes introduced Attorney Dan Stockford as a possible resource on school law for the Board. Tom Danylik explained that the Board was familiar as the town has already been through this process.

The Chairman opened the floor for comments and questions, both for and against, regarding the petition and withdrawal process. Questions and comments were also made regarding Thornton Academy middle school choice, bussing, cost sharing, as well as the request for cost analysis information.

A brief 5 minute recess was taken.

**VIII. New Business****A. Proposed Land Use Ordinance Reformat Warrant**

The Manager presented a memo from the Planner advising that all statutory public hearing requirements were completed and that the Planning Board voted to send the Revised Land Use Ordinance dated 2/9/16 to the Board of Selectmen for adoption at a Special Town Meeting. The intent of the new LUO is to provide a better organized and more user friendly format. The proposed action will be to repeal the existing 2015 LUO and replace it with the proposed 2/9/16 LUO.

Following discussion and review of the Special Town Meeting Warrant, the Board agreed to schedule the Special Town Meeting for their next regular Board Meeting on 3/28/16.

Motion was made by Danylik and seconded by Labbe to approve and sign the Special Town Meeting Warrant for Monday, March 28, 2016. Motion carried 5-0.

**B. Request for Modification of Voter Registration Hours**

The Clerk submitted a request to modify the statutory evening hours as authorized under Title 21-A MRSA §122(8). Motion made by Hayes and seconded by Danylik to approve and sign the waiver of evening hours for the Special State Election on March 29, 2016. Motion carried 5-0.

**C. Confirm appointment of Warden made by Town Clerk**

Motion made by Dubois and seconded by Labbe to confirm the Town Clerk's appointment under Title 21-A §501(2) of Doris Taschereau as Election Warden for the Special State Election for Senate District 32 on March 29, 2016. Motion carried 5-0.

**D. Confirm appointment of Deputy CEO for MLD Renovations.**

The Town Manager informed the Board that upon recommendation of our CEO, Jim Nagle, and following joint meetings with Kevin Crowley and other RSU 21 representatives involved in the MLD School renovations, the Manager was recommending the appointment of Jonathan Reed as Deputy CEO for Arundel to oversee all aspects of the construction and inspections on behalf of the town.

Motion was made by Dubois and seconded by Hayes to confirm the Town Manager's appointment of Jonathan Reed as Deputy CEO for the Mildred L. Day School Construction. Motion carried 5-0.

**E. Review and sign Payables Warrant**

Following review, motion was made by Hayes and seconded by Dubois to approve and sign the Payroll Warrant 2016-35 and Payables Warrant 2016-36. Motion carried 5-0

**IX. Other Business and Adjournment**

Motion made by Dubois and seconded by Hayes to adjourn at 9:17 pm. Motion carried 5-0.

Respectfully submitted,

Simone Boissonneault  
Town Clerk

**Selectmen's Meeting – March 14, 2016**

**Sign In**

Number	Last Name	First Name
01	LANTAGNE	ANN
02	DALTON	BERNICE
03	HEIMAN	ANDREW
04	HEIMAN	MICHELLE
05	ZUKE	LINDA
06	DERKINDEREN	DONNA
07	HOLMES	JUDI

Number	Last Name	First Name
08	HOLMES	NOEL
09	BELL	JOHN
10	DEWITT	DON
11	GREGOIRE	DOROTHY
12	ROBBINS	DIANE
13	CARLL	JESSE
14	HAWKINS	JAKE
15	ROCHE	DAN
16	LEVESQUE	KEN
17	LEVESQUE	ANGIE
18	REICHL	CHRISTIE
19	RAYMOND	SANDY
20	BEAULIEU	FRAN
21	WOODS	JAYE
22	WIRSING	LINDSAY
23	SINNOTT-CURRAN	SUSAN
24	GARRITY	STACY
25	GARRITY	SHAWN
26	RAYMOND	PAUL
27	GALLANT	PETER
28	RENELL	JON
29	LOWERY	JAMES
30	LOWERY	LEIA
31	RUSH	CATHERINE
32	BROOKS	LUKE
33	JEWETT	WILLIAM
34	LEBLANC	MARK JR
35	WHITE	MATTHEW
36	KARYTKO	SUSAN
37	KARYTKO	ED
38	STOCKFORD	DAN
39	WEBB	LAURIE
40	ADJUTANT	MELANIE
41	SHAW	KELLY
42	WHALL	MELISSA
43	HARRINGTON	DUKE- REPORTER
44	WIGGLESWORTH	SHELLY - REPORTER