

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday January 8, 2018
ML Day School Library
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Dan Dubois, Jason Nedeau, Velma Hayes and Keith Trefethen, Town Manager. Simone Boissonneault Town Clerk, Emily Nedeau Clerk in Training, Tad Redway, Town Planner
Others: 50 residents attended

SPECIAL TOWN MEETING: Town Clerk opened the Special Town Meeting at 7PM and Nomination were sought to elect a moderator. By Secret Ballot Tom Danylik was elected moderator and the STM began at 7:PM and concluded @ 7:45PM (see clerk minutes for details)

Call to Order: Chairman Danylik called the meeting to order @ 7:45PM

Approval of Agenda: *MOTION Labbe second Dubois “approve agenda as amended” passed 5-0.*

Public forum: Roger Taschereau reminded the Board about working with the planning board and others on Road Standards. Jack Reetz and others discussed the plan for the development of the New Town Hall and recommended options for public participation and members to the Ad-Hoc Committee.

Approval of Minutes: *MOTION Labbe second Dubois “approve minutes of December 11,& 22, 2017as presented and reviewed” passed 4-0-1.(Selectmen Hayes abstained on the vote as she was not present for 12/22 meeting)*

Committee & Board Reports: Open no pending action

Managers Report: Recent Snow Events: Manager publically thanked the efforts of the Public Works Department on the recent snow storms particularly the snow event on Christmas.

Guard Rail Damage: Manager updated on the cost to repair a damaged guard rail \$4,500 and the towns efforts to recoup cost for its repair. Suggestion on our insurance with regard to uninsured motor vehicle was suggested.

Update Eastern Trail: Dog Owner in the biting event was released with conditions that would place him back in jail if violated. Town’s conclusion of this event is delayed until Spring as the victim of the bite has traveled to Florida for the winter.

Hill Road Signals: Had failed in the recent cold snap. It was discovered that these new signals were installed with 2005 parts. State has assured the town that they will repair signals to brand new parts.

MDOT Route #1 paving: Town has been notified of the paving project and the moratorium that will be put in place after paving (no cutting into pavement for 3-year period). Town as required by law will notify property owners of the moratorium.

Trailer for ATV: With the approval of a state grant, donation to the Fire Association of \$1,000 and remaining balance coming from the TIF Fund \$500+- the ATV Trailer for the Fire Service has been ordered.

CEO Medical Leave: Manager advised the Board that the CEO will be out for a medical procedure and possibly will not return to work for a 4-8 week period. Steps are underway to achieve coverage while he is gone.

Old Business: None outstanding

New Business: Establishment of Town Wide Fees: *MOTION Dubois second Hayes “approved the fee schedule as presented and reviewed” passed 5-0.*

Modification of Personnel Policy: The Board reviewed the recommend changes proposed by the Town Manager and instructed him to place them in a complete document for review and action at their next meeting.

Discussion on Request for Qualifications: Board will begin reviewing and perhaps modifying the draft prepared by the TM and will enter into discussions with regard to the make-up of the ad-hoc building committee.

Ambulance Fee Rates-Proposal from COMSTAR: In discussion with the Town Manager the Board decided to leave the Ambulance rates as they were approved in 2017 for 2018.

Other Business and Adjournment: Payable Warrant: *MOTION Hayes second Nedeau “approve warrant as presented and reviewed” passed 5-0*

ADJOURNMENT *MOTION Nedeau second Labbe “to adjourn” passed 5-0 @ 8:35PM*

Respectfully submitted,

Keith M. Trefethen
Town Manager