

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday, November 14, 2016
Mildred L. Day School Library

Members present: Selectmen Velma Jones Hayes, Tom Danylik, Phil Labbe, Jason Nedeau and Dan Dubois; Simone Boissonneault, Town Clerk

Absent: Town Manager Keith Trefethen

Attending: Jack & Joyce Reetz, John Bell, Linda Zuke, Leia Lowery, Dorothy Gregoire, Duke Harrington

I. Call to Order

Chair Velma Hayes called the regular meeting to order at 7:00 p.m. and began with the Pledge of Allegiance.

II. Approval of Agenda

Chairman Hayes added under Committee & Board Reports - item B. RSU #21 Finance Committee Meeting update. MOTION Dubois second Nedeau to approve Agenda as amended. Passed 5-0

III. Public Forum –

Jack Reetz noted Manager's Report C. Status of Old Sheriff's Cruiser – joked that since we don't know how old the sheriff is, perhaps it should be Status of Sheriff's Old Cruiser.

Linda Zuke stated that the current Arundel Economic Development Committee Facebook page should be converted to a Town of Arundel page to provide information to residents. Leia Lowery and Dorothy Gregoire supported this as well. This page is not a "group page" and postings can only be made by "administrators with access" as opposed to the Educating Arundel site which is a "group" page and allows anyone to comment or post.

IV. Approve minutes of October 24, 2016

MOTION was made by Dubois seconded by Danylik "to approve the minutes of October 24, 2016 as written" Motion carried 5-0.

V. Committee and Board Reports

A. Planning Board: Selectmen Dubois provided an update of the Planning Board Meeting of November 10, 2016. No action required.

B. RSU #21 Finance Committee Meeting: Selectmen Hayes provided information regarding the upcoming joint meeting with the Facilities Committee to work on an ongoing facilities maintenance plan. No action required.

VI. Manager's Report

- A. **Update Live Streaming:** John Bell provided an update of the meeting with Dr. Crowley. Equipment such as a mounted camera and microphones will be wired into the new library. Several companies will be providing quotes on equipment and costs required for live streaming of meetings. Monthly/yearly costs were discussed. John stated that currently the YouTube videos get no more than 10-35 views monthly depending on issues and may not justify the costs of live-streaming vs. the current method used to upload a meeting the following day. He has offered to assist the Town in downloading the videos.
- B. **Employee Performance Appraisals:** The Chairman reported the Manager's update that all performance reviews are complete and has met with most of the staff.
- C. **Status of Sheriff's Old Cruiser:** The new cruiser is in service. Title and delivery of the old cruiser should be available soon.
- D. **Personnel Policies:** The Manager informed the Board that he has begun working on some proposed changes for the Board's consideration to clear up some conflicts in the policy.

VII. Old Business

- A. **Status of Closure of Town Hall Counter on 11/8**
The Clerk informed the Board that Arundel had 81% voter participation with a total of 2536 votes cast. Over 700 were absentee ballots. She thanked the Board for closing the Clerk/Tax Collector's office and allowing Wendy & Ann to assist with over 175 voter registrations. The voting appeared to go smoothly except for a line at the start and limited parking.

VIII. New Business

- A. **Request from Kennebunk Land Trust:** Tom Danylik was contacted by email expressing interest from the Kennebunk Land Trust. More information will be obtained. Leia Lowery suggested that the Town may want to look into Farmland Trusts as well.
- B. **Payable Warrant MOTION** Dubois second Nedeau "approve payable Warrant as reviewed" passed 5-0.

X Other Business and Adjournment

MOTION Dubois second Nedeau "to adjourn" passed 5-0 @ 8:00 pm

Respectfully submitted,

Simone Boissonneault
Town Clerk