

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday June 26, 2017
Arundel Town Office
7PM

Members present: Selectmen Velma Hayes, Tom Danylik, Phil Labbe, Dan Dubois and Keith Trefethen, Town Manager.

Absent: Selectmen Nedeau

Others: John Bell, Jeffery Burnham, Andrew Mosley, Chris Simoni.

I. Call to Order

Chair Hayes called the regular meeting to order at 7:00 p.m.

II. Approval of Agenda

MOTION Dubois second Labbe “approve as modified” passed 4-0.

III. Election of Officers: Motion Hayes second Dubois “elect Tom Danylik as Chairman” passed 3-0. Motion Hayes second Labbe “elect Dan Dubois as Vice Chairman” passed 3-0. Motion Hayes second Dubois “elect Jason Nedeau as Secretary” passed 4-0.

IV. Public Forum- Mr. Mosley and Ms. Simoni wanted to discuss the ability of their Children to attend RSU #21 as their property is in both Arundel & Lyman. They were looking for some guidance. It was mentioned that a Mailing Address of Arundel may qualify. The board requested that the Manager review with the RSU and provide information to the folks on what he discovers.

V. Approve minutes of June 12, 2017

MOTION Dubois second Labbe “approve minutes of June 12, 2017 as presented and reviewed” passed 4-0.

VI. Committee and Board Reports

- A. Both Selectmen Dubois and Labbe provided information on RSU action and Planning Boards meeting respectfully.

VI Manager’s Report

- A. Status of Fire Station: Manager provided a status report of efforts undertaken (see attachment)
- B. MDOT Public Hearing on Route 111 passing lane is scheduled for Thursday June 29 at 6PM at the Lyman Town Hall.
- C. Status of Town Office for 7/3/17. With Monday the 3rd and the 4th falling on Tuesday the Manager asked for the office to be closed to the public during this day and staff can either take a vacation day or report to work and perform work not related to the public. Board agreed with the modification.

VII Old Business

- A. Items related to Limerick Road Purchase:** Board reviewed the purchase and sale agreement and made the following modification “Motion approve the signing of the agreement with an extension in time sensitive dates by 30Days” passed 4-0. Manager will be reaching out to Sebago Technics to start their efforts and the Board wishes to have the manager request financial assistance from the Arundel Conservation Trust in the payment of this scope of services to be performed. Manager will reach out to Property Valuation services to have an appraisal performed on the property. The firm was recommended by our Town Attorney Firm.

VIII. New Business

- A. Kids Travel Baseball:** Request for the use of the Gilliam Field has been approved by the Little League. KTB are looking for some games and practices from July to the end of August. MOTION Dubois second Labbe “approve the use of Gilliam Field” passed 4-0. Selectmen Danylik suggested the creation of a Field Application form to make these request more uniformed.
- B. Fire Hydrant Bentley’s Campground.** Approval was being sought for the placement of a Fire Hydrant as part of the Conditional Use approval sought by the Planning Board for this project. Two options were outlined either the Hydrant would be on private property on in the Public Right of Way (Route #1). MOTION Dubois second Labbe “place hydrant in right of way Route #1 and insure that Bentley’s Campground understand their commitment for payment for a three year period @ \$1,000/Year” Passed 4-0.
- C. Policy Renewal Payroll Warrant:** Motion Dubois second Labbe “approve Policy as presented” passed 4-0.
- D. Code of Conduct Renewal Policy:** Motion Hayes second Labbe “approve policy as presented” passed 4-0.
- E. Annual Appointments:** Motion Dubois second Hayes “approve appointments as presented by Town Manager” passed 4-0.
- F. BOS Committee Assignments:** Board reviewed and acted upon the assignments. Board members agreed to stay with assisting assignments. Motion Hayes second Dubois “approve assignments as agreed to” passed 4-0.
- G. Review and approve Payable:** Motion Hayes second Dubois “approve payable as reviewed and recognizing that \$3,638.33 of the payables are for the Fire Station repair which will be reimbursed by the Insurance Company” passed 4-0.
- H. Application for Catering Permit:** Motion Dubois second Hayes “approve permit to Lucky Loggers for a catering event at the practice facility at Cape Arundel Golf Course” passed 4-0.
- I. Pole Permit** Motion Hayes second Labbe “approve the pole permit for a new pole located on Procter Road” passed 4-0.

IX Other Business and Adjournment

MOTION Hayes second Labbe “to adjourn” passed 4-0 @ 8:07PM

Respectfully submitted,

Keith M. Trefethen
Town Manager