

TOWN OF ARUNDEL

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AD-HOC BUILDING COMMITTEE

Tuesday July 17, 2018

7PM MLDay Library

People Present:

Selectmen: Danylik-Labbe-Hayes

Building Committee: Jack Turcotte, Richard Fitzmorris, Joe Simard, Jack Reetz, Steve Dalzell, John Bell & Ethan Davis

Staff: Keith Trefethen

-Meeting called to order by Chairman Jack Turcotte @ 7PM

-Chairman Turcotte provided a handout to the Committee members. The purpose of the handout will be to assist Chairman Turcotte in his next newsletter, by providing some personal insight on the committee members giving of their time to their community.

-Group reviewed the design re-worked by Steve and commented upon the materials presented. It was agreed that this material should be sent to any prospective Architect looking to do this work and that the only addition to this materials before submittal to firms is to add the solar panels in the drawings.

-Committee focused on the interview questions and rubric development to score the proposals. Many samples had been submitted to the Town Manager which was added to the meeting packets. This work is vital and will be used after the Selectmen open the proposals at their August 13th meeting and provide them to the committee for review at their meeting.

-The committee has agreed to begin meeting again after the proposals have been opened by the Selectmen and have chosen Tuesday August 14th to hold their next meeting.

-Minutes from the July 3rd meeting were circulated. MOTION Jack Reetz second Joe Simard "to approve as presented" passed.

-Next meeting is scheduled for Tuesday August 14, 2018 @ 7PM

-Meeting was adjourned @ 8:21PM