

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday February 26, 2018
ML Day School Library
7 PM

Members present: Selectmen Tom Danylik, Phil Labbe, Dan Dubois, Jason Nedeau, Velma Hayes and Keith Trefethen, Town Manager.

Others: Jack Reetz, Duke Harrington, Roger Taschereau (Public Works), Renald Tardif (Fire Department)

Call to Order: Chairman Danylik called the meeting to order @ 7:00PM

Approval of Agenda: *MOTION Labbe second Dubois "approve agenda as presented" passed 5-0.*

Public forum: No Comment

Approval of Minutes: *MOTION Dubois second Nedeau "approve minutes of February 12, 2018 as presented and reviewed" passed 5-0.*

Committee & Board Reports: No reports.

Managers Report:

- A. Public Works Position: Advertisement out to Craig's List , presently have three application in the file.
- B. FOAA request for ZBA Materials: Materials requested last week have been sent and have been picked up.
- C. Nomination Papers: Per the Town Clerk papers can be picked up on March 2, 2018.

Old Business: No Business

New Business:

- A. **Town Office Building Committee:** Jack Reetz had asked to speak to the Board about preparation and planning for this project. Board will begin the process soon as the Budget process is being completed, they will then focus on this task.
- B. **Road Posting:** Roger Taschereau presented a list of road he proposes be posted on March 1, 2018. *MOTION Dubois second Labbe "post roads as recommended by the Public Works Superintendent" passed 5-0.*
- C. **Appointment of Deputy BI, Plumbing & CEO:** Patti McKenna will be assisting us during Jim Nagle leave for medical reasons. *MOTION Dubois second Labbe "Appoint Patti McKenna as Deputy Building Inspector, Plumbing Inspector and Code Enforcement Officer" passed 5-0.*
- D. **Memorandum of understanding Emergency Shelters:** Emergency Management Director Renald Tardif has been working with the Town's of Kennebunk and Kennebunkport to open a single shelter for all communities an MOU was reviewed for approval. *MOTION Dubois second Hayes "approve the signing of the MOU by the Town Manager and Emergency Management Director with proposed modification" passed 5-0* Board felt that the specific shared funding should be identified in first paragraph of the MOU.

Other Business and Adjournment: Payable Warrant: *MOTION Hayes second Dubois “approve warrants (Payable & Payroll) as presented and reviewed” passed 5-0 .*

Selectmen Dubois also asked follow-up question of Private Water Systems on Bergeron Drive. Still waiting for answers from DEP and Our engineers.

ADJOURNMENT *MOTION Dubois second Nedeau “to adjourn” passed 5-0 @ 7:37PM*

Respectfully submitted,

Keith M. Trefethen
Town Manager