

TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING

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Monday July 13, 2020

ML Day Library

7PM

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of June 22, 2020
- V. Committee and Board Reports
- VI. Manager’s Report
 - RSU #21 Superintendent of Schools
 - Upcoming voting and ATM status and set up of ML Day Gym
 - Boards and Committee appointments
 - Brimstone & Limerick Rd Intersection
- VII. Business
 - Tax Collector Appointment & Settlement
 - ACT Bike Trail Project
- XI. Other Business and Adjournment
 - Approval Payable Warrant
 - Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING July 13, 2020

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-Superintendent of Schools: I have provided some information that I obtained off the RSU #21 Website in regards to the New Superintendent if you all have not seen.

-Voting and ATM: Just want to have a discussion on how this will be working and any loose ends we need to address before Tuesday and Wednesday.

-Boards & Committee Appointments: I will have some appointments and confirmations for your review, consideration and votes.

-Brimstone and Limerick Road Intersection: I have some further information from BH2M that we can share hopefully more just prior to the meeting.

BUSINESS

-Tax Collector Appointment & Settlement: We need to take some action in the appointment of Jessica McPherson as the new Tax Collector taking over for Simone. I will have appointment papers seeking your approval of my appointment and a Certificate of Recommitment of outstanding taxes from Simone to Jessica.

-ACT Bike Trail Project: The Trust wishes to have a discussion with the Board on a Bike Trail system and the possibility of utilizing some town property for this project.

OTHER BUSINESS AND ADJOURNMENT

(a) Account Payable and Payroll Warrants: Provided at Meeting for review.

TOWN OF ARUNDEL
BOARD OF SELECTMEN
Monday June 22, 2020
ML Day Library
7 PM

Members present: Selectmen Jason Nedeau, Tom Danylik, Phil Labbe Velma Hayes, Dan Dubois

Others: Town Manager Keith Trefethen, Town Clerk Emily Nedeau, John Bell

Call to Order: Chairman Nedeau called the meeting to order @ 7:00PM.

Approval of Agenda: *MOTION Dubois second Hayes “approve agenda as amended passed 5-0. (discuss RSU #21 Meeting attended by Selectmen Hayes).*

Approval of Minutes: *MOTION Dubois second Labbe “approve minutes of June 8, 2020 as presented” passed 5-0.*

Managers Report:

-Office Hours for Holiday Weekend: Week of June 29th: 29th open 30th open ½ day, July 1st open , July 2nd Closed (Holiday) Friday closed.

-Correction on Municipal Bond: Manager provided a correction. FY 20/21 interest payment of the Bond will be due no principle is required. \$61,936.86 will be due. This amount will be anticipated when establishing the tax rate in August.

Business:

-Approval Town Meeting Warrant: *MOTION Dubois second Danylik “approve Annual Town Meeting Warrant as presented” passed 5-0.*

Brimstone & Limerick Rd Intersection: Town received an estimate of 1,500 from BMH2 to perform a lot line survey for 877 Limerick Road. This cost will assist the town in the taking of a Sliver of property for the re-design intersection. Board felt that a formal description of the Sliver to be taken to be recorded was appropriate and advised the Town Manager to contact the Town Attorney to assist with the paperwork to be recorded. *MOTION Dubois second Hayes “Perform the Lot Line and Legal work for the taking of the sliver for the intersection upgrade” passed 5-0*

-Sealed Bids on Fire Truck and Recreation Bus: Three bids received (2 on Bus) (1 on Fire Truck) . Bus: Asian Auto \$3,632.12, Jenn & Todd Shea \$505. *MOTION*

Dubois second Labbe “approve the bid of Asian Auto for the purchase of the 2007 Freightliner Bus passed 5-0.

MOTION Hayes second Dubois “reject the bid from Asian Auto for the Fire Truck @ \$3,632.12 passed 5-0.

-Town Hall Hours of Operation: The town clerk suggested that the town consider (4) 10 hour days of operation 7AM – 5:30PM starting on July 20, 2020 after the favorable early morning office hours for the residents. The Board had no objections to this modification.

-Board discussed the logistics of the process to be used for Ballot Voting and the Annual Town Meeting to be held July 14 & 15, 2020 because of the challenges of COVID-19. Safe distancing, masks, limit of 50 in a room, communication between rooms if you have a spill over room, etc...

Other Business and Adjournment:

MOTION Dubois second Hayes “approve payable warrant as reviewed” passed 5-0.

MOTION Dubois second Hayes “to adjourn” passed 5-0 @ 8:04PM

Respectfully submitted,

Keith M. Trefethen
Town Manager



[MENU](#)

[RSU 21 Superintendent of Schools Appointment \(/news/2020/6/29/rsu-21-superintendent-of-schools-appointed\)](#)



RSU 21 Superintendent of Schools Appointment

The RSU 21 Board of School Directors announces the appointment of Dr. Terri Cooper as Superintendent of Schools in RSU 21. Dr. Cooper was a strong candidate that demonstrated collaborative leadership, approachability, and effective communication and listening skills. She is an authentic leader who understands how to shape culture. We are confident that Dr. Cooper will

cultivate a shared vision for our district by being an active listener, empowering teachers, staff, and administration, and ensuring achievement for all students. By building quality relationships we know she will be welcomed and respected by our communities.

Dr. Terri Cooper, an inspiring champion for students, will faithfully serve as superintendent for Maine Regional School Unit 21. As superintendent, Dr. Cooper will work with the RSU 21 Board of School Directors and district leadership to support student achievement, engage in effective and efficient operations that make the best use of district resources and develop opportunities to increase parent and community involvement.

Since 2017, Dr. Cooper has served as the principal of River Gate Elementary for Charlotte Mecklenburg Schools in North Carolina. Her primary responsibilities included overseeing the day-to-day operations of approximately 800 students and 80 staff members. She provided support, guidance, advisement, and direction to school leaders, teachers, support staff, students, and community partners. Dr. Cooper was also responsible for recruiting and hiring highly qualified, strong, effective education leaders in schools under her purview. The school exceeded growth during the 2018-2019 school year.

Dr. Cooper started her career as an elementary school teacher, serving 10 years in Richmond and Union Counties. She later served as Union County's Director of Employee Support Services with oversight of the district's Mentor, Beginning Teacher, Recruitment, Substitute, Fair Labor Standard Act and Unemployment programs/activities. In 2011, Dr. Cooper was named principal of Sun Valley Elementary School. During her tenure at Sun Valley, the school received a visit from North Carolina's governor, Pat McCrory, and State Superintendent, June Atkinson. Under her leadership, the school annually increased the students' academic proficiency in reading and math. With sound systems in place, Dr. Cooper in 2015 assumed a principal position within the Charlotte Mecklenburg Schools system.

Originally from Monroe, North Carolina, Dr. Cooper received her bachelor's degree from the University of North Carolina at Chapel Hill and her master's degree in Administration from the University of North Carolina at Charlotte. She earned a doctorate in Educational Leadership from Wingate University.

She believes the best interests of students must always come first and schools need to be safe and supportive for all students. By attending to students' social, emotional, and academic needs, she knows that students will reach their full potential and realize their dreams.

Growing up, Dr. Cooper recognized that strong family support was critical to her development. As she received encouragement from family and community members in the pursuit of academic goals, she has sought opportunities to mentor and support students and educational leaders in their goal attainment.

Dr. Cooper is married to Kenneth and has two sons, Kendall and Kennedy. Kenneth is a Sergeant with Mecklenburg County Sheriff's Office. Kendall is a graduate of North Carolina State University and Kennedy a student at North Carolina Agricultural and Technical University.

Dr. Cooper's passion for education and the success of all students has been shaped over her years serving as teacher, central office staff member, and principal. In each role, she sought to ensure the success of each student and school by providing the best educational and extracurricular opportunities possible. It is her number-one priority at RSU 21 to champion for each child by ensuring an engaging and well-rounded education.

For more information please contact:

Kendra Connor, School Board Chair

kconnor@rsu21.net

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Older Post

Summer 2020 - Free Lunch Program
(</news/2020/6/17/summer-2020-free-lunch-program>)

SUPERINTENDENT'S OFFICE

(</superintendent-of-schools>)

177 Alewife Road

BUSINESS OFFICE

(</business-office>)

177 Alewife Road

SPECIAL SERVICES

(</special-services>)

177 Alewife Road

HOURS

(</rsu21contact>

)

Town Manager

From: Roger Taschereau [publicworksdirector@arundelmaine.org]
Sent: Tuesday, July 07, 2020 4:40 PM
To: Town Manager
Subject: FW: Limerick Road Survey
Attachments: DOC070720-07072020152915.pdf

Fyi

From: Steve Blake <sblake@bh2m.com>
Sent: Tuesday, July 7, 2020 3:37 PM
To: 'Roger Taschereau' <publicworksdirector@arundelmaine.org>
Subject: Limerick Road Survey

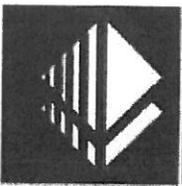
Hi Roger-

Attached is a plot plan that shows the suggested boundary change for that corner parcel. This is preliminary. We still need to set a few pins and we should probably have a brief discussion about how much land we need to take. Right now we just came back about 10' from the inside edge of road to establish the suggested taking area. Call my cell if you want to discuss (207-210-3244).

Steven J. Blake, PE

Senior Engineer

www.bh2m.com



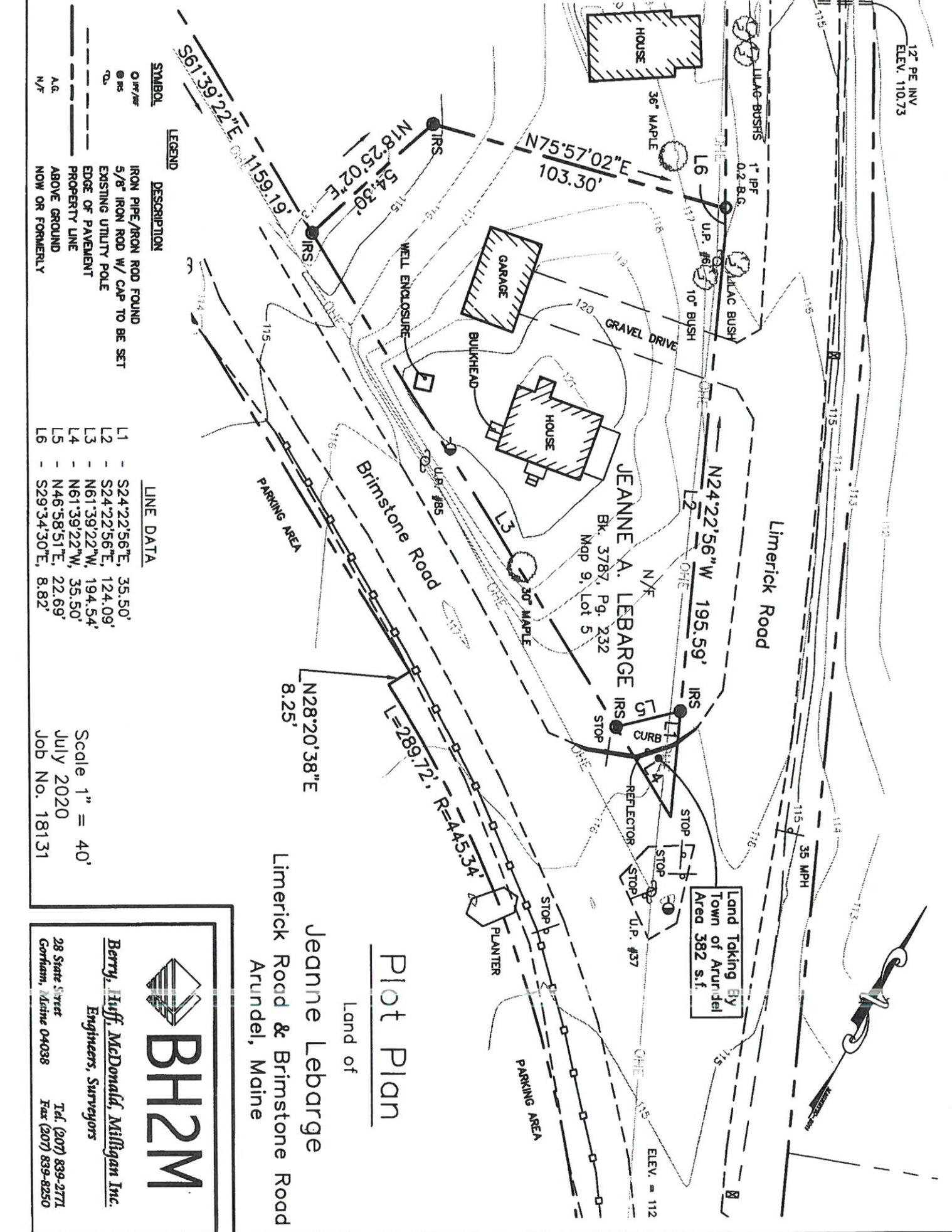
BH2M

Berry Huff McDonald Milligan, Inc.

28 State Street

Gorham, Maine 04038

207 839-2771



SYMBOL

○ IRP/IRF
 ● IRS
 ○

LEGEND

DESCRIPTION

IRON PIPE/IRON ROD FOUND
 5/8" IRON ROD W/ CAP TO BE SET
 EXISTING UTILITY POLE
 EDGE OF PAVEMENT
 PROPERTY LINE
 ABOVE GROUND
 NOW OR FORMERLY

LINE DATA

L1	-	S24°22'56"E, 35.50'
L2	-	S24°22'56"E, 124.09'
L3	-	N61°39'22"W, 194.54'
L4	-	N61°39'22"W, 35.50'
L5	-	N46°58'51"E, 22.69'
L6	-	S29°34'30"E, 8.82'

Scale 1" = 40'
 July 2020
 Job No. 18131



Berry, Huff, McDonald, Milfigan Inc.
 Engineers, Surveyors

28 State Street
 Gorham, Maine 04038

Tel. (207) 839-2771
 Fax (207) 839-8250

Plot Plan

Land of
Jeanne Lebarge
 Limerick Road & Brimstone Road
 Arundel, Maine