

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING**

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**Monday November 25, 2019
ML Day School
7PM**

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of November 12, 2019
- V. Committee and Board Reports
- VI. Manager's Report
 - Status on Theft of Arundel Signs
 - Status of Office to be open around Christmas
 - FY 20/21 Budget Preparation
 - Beginning work of Animal Control Ordinance
 - Collaboration/Communication Committee
 - Town based meetings on enrollment
- VII. Business
 - Status of Town Attorney effective 1-1-20
 - Write-off Motor Home taxes in Campgrounds
- XI. Other Business and Adjournment
 - Approval Payable Warrant
 - Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING 11-25-19

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-I have been in contact with the Chief Deputy. He indicated to me that a review of available security cameras is ongoing and a vehicle has been viewed with some additional efforts taking place. He will keep me posted. In addition we will need to discuss the replacement of these signs during the Budget Process and Talmage Solar Engineering has indicated that he would provide a 1 for 1 match if we wish to install solar illumination. In addition a joint effort will be made on the 29th with saturated patrols to identify impaired drivers during the Thanksgiving Holiday.

-Day after Christmas: A request of the Town Clerk is requesting that Thursday after Christmas Day the Office be closed. Two staff members have been provided the day off which will leave only two to handle the counter. The Office if approved would re-open on Friday at full staff.

-Start working on FY 2-/21 Municipal Operating Budget: All Departments will present their proposals to me by Friday the 6th of December. We will take some time to put the package together but I think unless you folks object to coordinate meetings with the Budget Board and Board of Selectmen on your off Mondays and or any Tuesday.

-Animal Control Ordinance: Request for involvement has gone out to folks to participate. I expect 4-5 meetings we will have a document for your review and you folks can decide when this ordinance change may be presented for voting. I will advise you all when the meetings begin in case any of you wish to attend during the drafting phase of the ordinance.

-Collaboration/Communication: As you know from the RSU #21 Meeting on the 18th all towns and the School Board have agreed to put some Selectmen members on a group that will meet periodically to discuss topics that may impact us all. We need to have two members appointed to this working group.

-Enrollment Presentation: The committee established by RSU #21 would like to make a presentation in Arundel and field questions after this presentation. They would like to conduct this presentation in January and I have provided them two dates for consideration (1-13-20 & 1-27-20).

BUSINESS

-Status of Town Attorney: Leah Rachin is leaving her practice with Bergin Parkinson in Kennebunk and will be joining the firm of Drummond Woodsum in Portland. With this change I wish to gather direction from you folks what you wish

for me to do, if anything, with Attorney Rachin's move. This move will be official as of January 1, 2020.

-The Tax Collector has provided me (4) four mobile home accounts that she wishes for you to write off. These units have left Arundel and it would be difficult to secure payment in the form of a Lien on these units.

OTHER BUSINESS AND ADJOURNMENT

(a) Account Payable Warrant: Provided at Meeting for review.

Draft as of 11/15/2019

Town of Arundel

**Board of Selectmen
Monday November 12, 2019
M.L. Day Library 7pm**

Members Present: Selectmen Tom Danylik, Phil Labbe, Jason Nedeau, Dan Dubois and Velma Jones Hayes

Others: Emily Nedeau-Town Clerk

Absent- Town Manager- Keith Trefethen

Call to Order: Chairman Nedeau called the meeting to order @ 7:00pm

Approval of Agenda: Motion made by Selectman Hayes and seconded by Selectman Labbe to accept and approve the agenda. Passed 5-0

Approval of Minutes: Motion made by Selectman Dubois, seconded by Selectman Hayes to approve minutes of 10/28/19 & 11/7/19 as written. Passed 5-0

Public Forum: None

Committees and Boards: Selectman Dubois gave an update on the recent RSU meeting and the possibility of moving away from the IB framework. There was talk on the Superintendent Agreement. Dan gave an update on the employment application revision that RSU 21 is making... adding prior resignations to the application for hire. There was also a discussion about fundraising for new sports complex.

Managers report: None- Manager on vacation.

Business: Discussion on Special Town Meeting on 11/16/19 @ 10 am. Board thought Jack Turcotte could say a few words before the meeting starts. Selectman Nedeau will thank the building committee meetings for all their hard work over the past 18 months.

Other Business and Adjournment: Payable and Warrant: Motion made by Selectman Hayes and seconded by Selectman Dubois so approve payable warrant as presented and reviewed. Passed 5-0.

Adjournment: Motion made by Selectman Dubois and Seconded by Selectman Labbe to adjourn. Passed 5-0 @ 7:20pm

Respectfully submitted,

Emily Nedeau, Town Clerk

Town Manager

From: Thomas M Baran [tmbaran@yorkcountymaine.gov]
Sent: Monday, November 18, 2019 11:20 AM
To: Keith Trefethen
Cc: William L King
Subject: Re: Theft of Arundel Town Signs

Keith,
I will look into the status of the investigation and get back to you.

Also - On November 29th (Friday) in the late evening there will be saturated patrol efforts to identify impaired drivers in Arundel. This will be a joint effort with YCSO, state police and local agencies (Regional Impaired Driving Enforcement Team - RIDE) The coverage area will be Route 1, Limerick Road, Campground Road & Route 111. This is right after Thanksgiving and we usually see a spike in serious crashes because of the holiday long weekend.

Tom

From: Town Manager <townmanager@arundelmaine.org>
Sent: Monday, November 18, 2019 10:39 AM
To: Thomas M Baran <tmbaran@yorkcountymaine.gov>
Subject: Theft of Arundel Town Signs

Tom just wondering if the Department has had any effort in the theft of the Town of Arundel Signs. As you know all four signs were removed/stolen and any update you may be able to provide is appreciated. Keith

Town Manager

From: Town Clerk [townclerk@arundelmaine.org]
Sent: Monday, November 18, 2019 9:45 AM
To: Keith Trefethen
Subject: Christmas

Hi, I am asking for you to put on the next BOS agenda that the town office is closed on the day after Christmas reopening on Friday.
(Sim and Wendy are off so it's just Ann and myself)

Thanks, I appreciate it.

Emily Nedeau
Town Clerk
Town of Arundel
207-985-4201 x 102



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November 18, 2019

TO: Board of Selectmen

From: Simone Boissonneault, Tax Collector

After many efforts to collect the Personal Property accounts listed below, I am requesting that the Board of Selectmen consider authorizing the "Write Off" of these accounts as Uncollectable and to relieve me, as Tax Collector, of their commitment.

Simone Boissonneault Simone Boissonneault

Tax Year	Acct #	Name	Original Tax	Interest	Total Due	Location
2015	693	Goebel, Al & Cathy	\$288.41	\$98.24	\$386.65	Red Apple Campground
2017	714	Clarke, John	\$982.80	\$196.59	\$1179.39	Hemlock Grove Campground
2017	599	Summering, Tom	\$116.09	\$23.22	\$139.31	Red Apple Campground
2018	434	Carter, Mary Jo	\$87.71	\$11.41	\$99.12	Red Apple Campground

 November 25, 2019

A Majority of the Arundel Board of Selectmen

