

TOWN OF ARUNDEL  
BOARD OF SELECTMEN

Monday March 16, 2020  
Arundel Town Office  
6 PM

Members present: Selectmen Jason Nedeau, Tom Danylik, Velma Hayes, Dan Dubois

Absent: Selectmen Labbe

Others: Town Manager Keith Trefethen, Fire Chief Jerry Beaulieu, Town Clerk Emily Nedeau

**Call to Order:** Chairman Nedeau called the meeting to order @ 6:00PM

**Approval of Agenda:** *MOTION Danylik second Dubois "approve agenda presented" passed 4-0. (a new Agenda was produced prior to the meeting as a result in changes with COVID-19)*

**Managers Report:**

**-Town Steps on COVID-19:** School for public meeting is not an option based on RSU#21 shutting down all their facilities. Fire Station has been shut down to the public as a result on discussion with Maine EMS and attempting to keep all first responders healthy. Planner self quarantined until he gets results back from testing. A cell phone has been purchased to be used by the GA Administrator in case she needs to work remotely. This keep changing daily and the Manager will keep use apprised on these changes.

**-Request to Open Arundel Cottages Early because of COVID-19:** A request from a property owner in Arundel Cottages was received. Because of the National Emergency declared, and the fact she would prefer to self quarantine, was the Town going too relaxed the opening dates that begin May 1<sup>st</sup>. Board reviewed the request and believe they do not have the authority to change the opening and closing dates as this was a condition of Planning Board Approval and is linked to State TIF requirements.

**-State Action on FOAA requirements:** There is proposed action at the State Level to add some emergency legislation to allow meeting and official duties to be conducted remotely. Still pending, Manager will keep BOS informed.

**Business:**

**-Purchase of 2014 Ford Explorer for Fire Chief: *MOTION Dubois Second Hayes “approve the purchase of the vehicle from the City of Sanford for \$7,000 provided the Public Works Department reviews the Vehicle prior to purchase. The Funds for the purchase will come from the Fire Equipment Capital Equipment Fund established for this purpose” passed 3-0-1 (Nedeau)***

**Request for Building Permit Application Reimbursement:** A request from a Developer to have a Building Permit Fee returned. The Developer sold the lot prior to utilizing the permit. Board denied request.

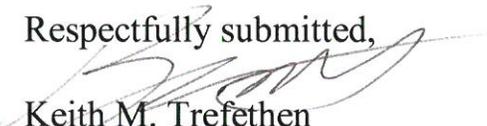
**-Municipal Quit Claim Deed: *MOTION Dubois second Hayes “approve and sign the Quit Claim Deed for Map 33 Lot 33. Passed 4-0.***

**-Map 33 Lot 3:** Board discussed the action to sell back this property to the formal owner as was approved by the Annual Town Meeting. Per past practice the property will be sold by Quit Claim Deed without Covenants.

**Other Business and Adjournment:**

***MOTION Dubois second Hayes “to adjourn” passed 4-0 @ 6:39PM***

Respectfully submitted,

  
Keith M. Trefethen  
Town Manager