

TOWN OF ARUNDEL  
**BOARD OF SELECTMEN**

Monday April 13, 2020  
Arundel Town Office  
7 PM

Members present: Selectmen Jason Nedeau (by phone), Tom Danylik, Phil Labbe  
Velma Hayes (by Phone), Dan Dubois

Others: Town Manager Keith Trefethen, Jack Reetz (by phone), K. White-Rogers  
(by phone), Susan Mathison (by phone)

**Call to Order:** Chairman Nedeau called the meeting to order @ 7:00PM. Because  
he was remote this evening the Board agreed to have the Town Manager  
coordinate the discussion.

**Approval of Agenda:** *MOTION Dubois second Labbe “approve agenda  
amended passed 5-0. (Completed by roll call with all members voting  
yes) Amendments were Committee reports RSU #21 Budget, Manager report  
discuss Public Works Quarantine, Recreation Bus.*

**Approval of Minutes:** *MOTION Dubois second Labbe “approve minutes of  
March 23, 2020 as presented” passed 5-0. (Completed by Roll Call Vote)*

**Managers Report:**

**-Ouellet Letter:** Mike Ouellet sent a letter about the possible delay in the  
Municipal Building project as a result of COVID -19. Chairman Nedeau  
mentioned the delays he is presently seeing is in the Finish materials.

**-Governor’s Delay in voting:** Action by the governor to delay primary voting to  
July 14, 2020 has the Manager looking @ July 15, 2020 for the Annual Town  
Meeting. Contact was made to the Town Attorney to gather additional details and  
also determine our authority to follow suit with the ATM on 7-15-20. Based on the  
information at this time our goal is for a 7-15-20 Annual Town Meeting.

**-Maximum Accumulated Vacation Leave:** Manager advised the Board that we  
have several employees who are at their respective maximums and was wondering  
how the Board wish to address the issue. Further discussion needed however the

Board wanted to understand the cost to the town if we allowed a one-time cash payment in lieu of taking the accumulated vacation. More info to follow.

**-Public Works Quarantine:** Manager advised the Board that one employee who lives with another PW employee, was feeling ill (headache, fever, etc) Contact was made to his Doctor who advised him to self quarantine for 14 days. We lost two employees as a result. Rest of employees are out of work until we can determine what the protocol is for essential employees who are not showing any symptoms.

**-Recreation Bus:** Attempting to inspect the recreation bus by staff it was discover significant rust exists on the rear cross member, rear panel and stairs, cost to repair \$5,400+-. Board members felt we should look at the lease of a new bus instead of purchasing a late model bus with low miles. More information to follow.

**Business:**

**-York County Budget Committee:** Meeting to appoint an individual is set for 4-15-20 @ York County Court House. We have two members of Arundel who have shown an interest to serve (Jack Reetz and John Bell) ***MOTION Dubois second Danylik “endorse John Bell to serve on the York County Budget Committee” passed 5-0 by roll call vote.*** Selectmen Nedeau-Danylik-Dubois will attend Caucus to move this recommendation.

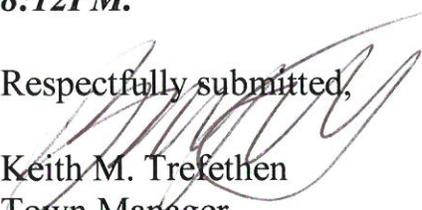
**-Liquor License Vinegar Hill Music Theatre:** ***MOTION Hayes second Labbe “approve the application of Vinegar Hill Music Theatre as reviewed” passed 4-0-1 by roll call vote with Selectmen Danylik’ abstaining.***

**Other Business and Adjournment:**

***MOTION Dubois second Danylik approve payable warrant as reviewed” passed 5-0 by roll call vote.***

***MOTION Dubois second Labbe “to adjourn” passed 5-0 by roll call vote @ 8:12PM.***

Respectfully submitted,

  
Keith M. Trefethen  
Town Manager