

**TOWN OF ARUNDEL, MAINE
BOARD OF SELECTMEN MEETING**

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**Tuesday November 12, 2019
ML Day School
7PM**

NOTE* Meeting is held on Tuesday because of the Veterans Day Holiday on Monday.

- I. Call to Order
- II. Approval of Agenda
- III. Public Forum – Public comment on non-agenda items
- IV. Approve Minutes of October 28, 2019 and November 7, 2019
- V. Committee and Board Reports
- VI. Manager’s Report
-On vacation no reporting for this meeting.
- VII. Business
-Upcoming Special Town Meeting 11-16-19
-Request to attend School Board Meeting
- XI. Other Business and Adjournment
- Approval Payable & Payroll Warrants
-Adjournment

TOWN OF ARUNDEL

468 LIMERICK RD ARUNDEL MAINE 04046 (207) 985-4201 FAX (207) 985-7589

BUSINESS MEETING 11-12-19

EXECUTIVE SUMMARY

BOS Members: The purpose of this summary presented is to give you some information over and above just the mentioning of the subject matter on the agenda. It is my hope that this information assists you in your decision making.

MANAGERS REPORT

-As I am on vacation this week (annual hunting trip) I have kept the Agenda Light. The Town Clerk will be present at the meeting to take minutes and provide any additional support you may need.

BUSINESS

-Special Town Meeting 11-16-19: I think you should have a discussion on this matter. I spoke to Jack Turcotte after the meeting on the 7th. The Warrant article seeking approval of the funding does not provide any detail on the efforts and project developed. It may be appropriate that prior to any formal action on Article #2 that we present the efforts undertaken to get to the request for funding. Folks will have questions on the process, cost, etc.. and it may be prudent to have a shorten version of our Public Information efforts that may answer many of the obvious question prior to the vote. Just a thought whatever you folks wish to proceed will be fine.

- We have been asked via e-mail to attend the School Board meeting of November 18th (see attachment). I met with the Managers of Kennebunk and Kennebunkport , Superintendent, Finance Director along with the Chair of the School Board and enrollment committee on Wednesday. The focus of our meeting was to form a working group of public officials below the quorum standard in order to have luncheon type meetings to discuss collaboration efforts that may benefit us all. The times we live in have some in the public feeling these meetings are a way of conducting business without public oversight. As you all know any official business and action cannot be taken without a quorum of our respective boards. I think the meeting of the 18th may be an opportunity to address any concerns the public may have.

OTHER BUSINESS AND ADJOURNMENT

(a) Account Payable & Payroll Warrants: Provided at Meeting for review.

TOWN OF ARUNDEL
BOARD OF SELECTMEN

Monday October 28, 2019
ML Day Library
7 PM

Members present: Selectmen Dan Dubois, Tom Danylik, Phil Labbe, Velma Hayes, & Jason Nedeau.

Others: Melody & Jack Mitchell, Amy McNally

Call to Order: Chairman Nedeau called the meeting to order @ 7:00PM

Approval of Agenda: *MOTION Dubois second Hayes "approve agenda as presented" passed 5-0.*

Public forum: No action

Approval of Minutes: *MOTION Dubois second Danylik "approve Minutes of October 10, 2019 and October 15, 2019 as presented" passed 5-0.*

Committee & Board Reports: Open no action

Managers Report:

- Arrow has been distributed went to the Post Office last Friday.
- Street Design & Construction Standard: Memo from the Town Manager to the Planner requesting consideration for a change in the Street Frontage definition was sent on October 22, 2019.
- Write off Ambulance Billing: A policy is forth coming identifying some standard write off for those outstanding balances over six years in length.

Business:

- Public Information meeting is set for November 7, 2019 7PM at the ML Day Library.
- Draft Special Town Meeting Warrant was provided to the board for review and consideration. As presented some spelling and modification are required. Also a definite year for the Bond needs to be decided. *MOTION Dubois second Hayes set*

the bond length at 25 years failed 2-3. MOTION Dubois second Danylik set the Bond length at 20 years” passed 5-0.

Other Business and Adjournment:

Street Design and Construction Standard Ordinance: Selectmen Danylik suggested that the Committee who worked on this ordinance be reconvened to address limits of home construction of 10 on Private Roads. Meeting was set for Monday the 21st at 7PM at the ML Day Library.

Payable Warrant: *MOTION Hayes second Labbe “approve payable warrant as presented and reviewed” passed 5-0.*

-Board asked the Town Manager to make sure the Letter from Sara Gould is made part of the record.

-Melody & Jack Mitchell inquired about when the Animal Control Ordinance review committee will begin work.

MOTION Dubois second Hayes “enter executive session under 406 (6) (c) to discuss possible acquisition of real estate” passed 4-0-1 @ 7:26PM Selectmen Danylik recused as his firm represents the property owner.

MOTION Labbe second Dubois “end executive session” passed 4-0 @ 7:47PM No action taken.

MOTION Dubois second Labbe “to adjourn” passed 4-0 @ 7:48PM

Respectfully submitted,

Keith M. Trefethen
Town Manager

**TOWN OF ARUNDEL, MAINE
BUDGET BOARD AND BOARD OF SELECTMEN**

**Thursday, November 7, 2019
ML Day School Library
8:25 pm**

Special meeting after Public Information Meeting on New Municipal Building

Attending:

Budget Board: Shawn Hayes, Jack Reetz, Mandy Cummings, John Bell

Selectmen: Jason Nedeau, Velma Hayes, Tom Danylik, Phil Labbe, Dan Dubois

The purpose of this special joint meeting was to take formal action in way of recommendations on the upcoming Special Town Meeting Warrant on funding to build a new Municipal Building. This joint meeting took place immediately after the Public Information Meeting held by the Building Ad Hoc Committee on the new building. (see attachment)

Board of Selectmen Chairman Nedeau open the joint meeting @ 8:25PM

Budget Board

***MOTION** Jack Reetz second John Bell “approve Article #2 of the upcoming special town meeting seeking approval of \$2,960,000 for the construction of a new municipal building” passed 4-0.*

Board of Selectmen

***MOTION** Tom Danylik second Dan Dubois “approve Article #2 as submitted and reviewed” passed 5-0.*

***MOTION** Dan Dubois second Phil Labbe “to adjourn” passed 8:28PM*

Respectfully submitted,

Keith M Trefethen
Town Manager

**SPECIAL TOWN MEETING WARRANT
SATURDAY NOVEMBER 16, 2019**

To Roger Taschereau, a resident of the Town of Arundel in the County of York, State of Maine

GREETINGS

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Arundel in said county and state, qualified to vote in town affairs: to meet at the Mildred Day School Gymnasium in said town on Saturday, November 16, 2019 AD., at ten o'clock in the morning, then and there to act on Article 1 thru 2 as set out below, to wit.

ARTICLE 1

To choose a moderator to preside at said meeting and vote by voting cards and/or written ballot.

ARTICLE 2

Shall the Town of Arundel (the Town):

- (1) Approve the design, site preparation, engineering and construction of a new municipal building for the Town (the "Project")
- (2) Appropriate a sum not to exceed \$2,960,000, to provide for the costs of the project; and
- (3) Authorize the Treasurer and Chairman of the Board of Selectmen to issue general obligation securities of the Town of Arundel, Maine to fund the appropriation in an aggregate principal amount not to exceed \$2,960,000, and the discretion to fix the date(s), maturity (ies) calls for redemption, refunding (s), place (s) of payment, and other details of said securities, including execution and delivery of said securities on behalf of the Town of Arundel, to provide for the sale thereof, and to execute any and all other documents and agreements related thereto.

Board of Selectmen recommend Yes
Budget Board recommends Yes

FINANCIAL STATEMENT

Total Town indebtedness:

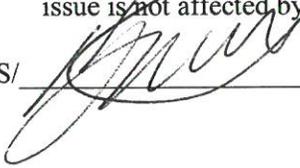
A. Bonds outstanding and unpaid	\$0
B. Bonds authorized and unissued:	\$0
C. Bonds to be issued if this Article is approved:	\$2,960,000
TOTAL:	\$2,960,000

At an estimated interest rate of 3.21 % for an estimated 20 year maturity, the estimated costs of this Bond issue will be:

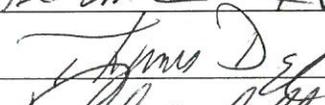
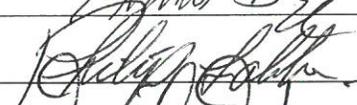
Principal:	\$2,960,000.00
Interest:	\$1,289,320.71
Total Debt Service:	\$4,249,320.71

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond varies from

the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/  _____, Treasurer

DATED AT ARUNDEL, MAINE NOVEMBER 7, 2019

	_____	Jason Nedeau, Chair
	_____	Velma Hayes
	_____	Tom Danylik
	_____	Phillip Labbe
	_____	Dan Dubois

A majority of the Municipal Officers
Arundel, Maine

Town Manager

From: Kendra Connor [kconnor@rsu21.net]
Sent: Friday, November 08, 2019 7:27 AM
To: lsmith@kennebunkportme.gov; townmanager@arundelmaine.org; mpardue@kennebunkmaine.us
Cc: Sarah Dore; Phillip Potenziano
Subject: November 18 school board meeting

Good Morning All-

I would like to invite you to attend our November 18, 2019 School Board Meeting. I know we had discussed this at our meeting on Wednesday, and I would just like to explain the importance of you all attending. Since our meeting, more confusion has developed among community and Board Members as to who and what these meetings will involve. I believe it to be extremely important that we have this conversation in public at our meeting so that all community and board members are clear in regards to what you, as Town Managers, expect from these meetings and how they should be conducted. As you know, the School Board is functioning under very critical eyes, and there is a sense that we are conducting business in secret without community involvement or awareness, which is not the case, but just means that we need to be extremely thoughtful in how we conduct our business.

I hope that you can all attend our November 18 board meeting so that we can have a public conversation that includes everyone's thoughts and intentions in respect to school board members, select persons and town managers meeting and collaborating.

Best-
Kendra

Kendra Connor
RSU21 School Board

