

Arundel Planning Board  
Executive Meeting and  
Minutes of Special Meeting  
April 2, 2015  
ML Day School Library  
600 Limerick Road

**Executive Session was held from 6pm-7:10pm** with planning board and board of selectmen pursuant to IMRS 405.6(E) for consultation with the Town's Attorney.  
**No action was taken.**

Special Town Planning Meeting was **called to order at 7:15pm:**

**Attendees:** Tad Redway, Town Manager; Richard Ganong, Chairperson; Marie Burgie, Secretary

**Board Members:** Marty Cain, Tom McGinn, Bob Coon, Roger Morin, John der Kinderen

**Public:** Keith Burgie, Dan Dubois

**I. Approval of Agenda** - *McGinn motioned* for approval of agenda, *Morin second*, der Kinderen added discussion of postings of planning board minutes and videos to town website.

**II. Approval of Minutes** -

3/12/15 *McGinn motioned to approve, Morin second*, Unanimously approved.  
3/19/15 *Coon motioned to approve, Morin second, McGinn opposed* for clarification of allowable size of home occupancy signs. (Item 2 on page 2)  
Unanimously voted against.

3/26/15 *der Kinderen motioned to approve, McGinn second*, Unanimously approved.

**III. Informational Discussion - Website Postings of Planning Board Business** - John der Kinderen questioned why, at a time when we're working on major revisions, our website isn't updated with minutes and videos. He felt residents should have a preliminary feel for what's happening and requests as much information as possible be put on our website. Discussion included that the previous town manager had kept website updated. All of the boards were behind in postings. Minutes secretary and Deputy clerk had already created a system to get planning board minutes on-line and Todd Shea, previous town manager was coming Friday, April 3rd to teach how to update website with videos. The website will be updated very soon.

**IV. Proposed Ordinance Change:**

**Item 1 Review of Proposed Sign Performance Standards 5.16.12**  
**Sections 1 & 2:**

Discussion about how to consistently measure illumination of light sources.

**Sec 1)** *McGinn motioned to accept illuminated signage as written. Morin second*, Unanimously approved.

**Sec 2)** *McGinn motioned to accept External Illuminated Signs with changes, Morin second, Cain abstained, 5 agreed* Motion passed.

**Digital Signage:** Discussion of difference between using a measurement of Nits vs Footcandles.

*de Kinderen motioned* to eliminate items C and D of proposed Digital sign changes due to them being too subjective. Redway cautioned that by keeping these, it gives documentation to enforce multiple complaints. *Morin second* - Unanimously approved.

**Section F** - Ganong discussed reducing nits during the day. Since no board member is an illumination specialist, much discussion was done to understand how sign brightness is measured and what was best for town as well as business owners. It was decided that it would be better to start at a lower nit and have applicants come to town and ask to brighten.

*McGinn motioned that no sign shall exceed 3000 Nits* during daylight hours, without specific approval from the Arundel planning board. *Cain second*. Cain and Coon voted against, 4 others agreed, Motion passed.

**Section G** -

*McGinn motioned* that from Dust to Dawn, signs shall not exceed 125 nits (from 200) *Morin second* 4 Agreed, 2 Disagreed; Motion passed

*der Kinderen motioned to eliminate 2 C,*  
*Cain seconded. 3 Opposed and 3 Agreed* - Motion Failed

**Digital Signs** - Discussed that the Board and Code Enforcement will have difficulty enforcing sign brightness in field. No decision was made as to the best way to measure brightness.

Time and Temp / Fuel Price Signs criteria to match. The remainder of signs discussed were directly out of current ordinance book and will stay the same.

*Morin motioned to accept all signs as amended this evening McGinn second Coon opposed 4 Agreed* - Motion passed

**Item 2 Discussion of Digital Signage in Business Districts: Tabled**

**Item 3 Scheduling of Public Hearings:** Hoping to schedule public hearing for April 23rd in school gymnasium. Zoning ordinances, DB1, DB2 Townhouse corner, Farmstands, ARD, Gateway and Contractor Storage

We must mail out notifications, as well as advertise on paper, website, and bulletin boards. If removing business opportunities in a Residential District - all have to be notified.

#### **IV. Planner's Report:**

5" Raised Table Display area at Weirs Motors has to be done since approval included such display area. This was suppose to be there as Handicapped access and customer parking. This will be handle at staff level.

Applications coming to extend Parker Woods, a private road, to review Hemlock's private fill station, and Sebago Trust Unlimited who has a grant to remove the dam at Goff's Mill (off River road).

**Adjourn:** *der Kinderen motioned, McGinn second - 9:26pm*